

DATE:

The following documents have been submitted for:

1) The estate of: \_\_\_\_\_

2) Type of Letters : \_\_\_\_\_

3) Documents:

- Cover Letter
- Will or Exemplified Copy
- Memorandum & codicil
- Apostille (if necessary)
- Death Certificate
- Petition – Form 1 (use revised version on website)
- Rule 190 (petition & affidavit)
- Renunciations – NC 23
- Worksheet
- Power of Attorney
- Letters of Appearance & Withdrawal from lawyer (if necessary)

Most of these forms are available on our website @ [www.nccde.org/wills](http://www.nccde.org/wills) > forms

3) # Shorts Required: \_\_\_\_\_ Call attorney to pick up:  Mail with Letters:

4) Is the Will self-proven: yes  no  If no, when will the witnesses come in to probe the will.

5) Opening Cost paid by: Check  Electronically:

If not indicated, charges will be made to File and Service

**COMMENTS:**

---

---

---

---