



When you sign up for e-mail communications you will gain quick and easy access to information like:

- o Newsletters
- o Upcoming Events
- o Benefits Updates
- o Annual United Way Campaign
- o And More!

Just look what you may have missed:

*******UPCOMING COVID TESTING*******

Beginning January 25th, the County is now offering COVID testing for retirees on Mondays from 11am-12:30pm at the Gilliam Building located at 57 Reads Way in New Castle.

****There will be no testing on any Monday that falls on a County holiday****

Don't miss out on anything else!

Sign up for e-mail communications today through PeopleSoft Self Service by adding an e-mail address to your account at:

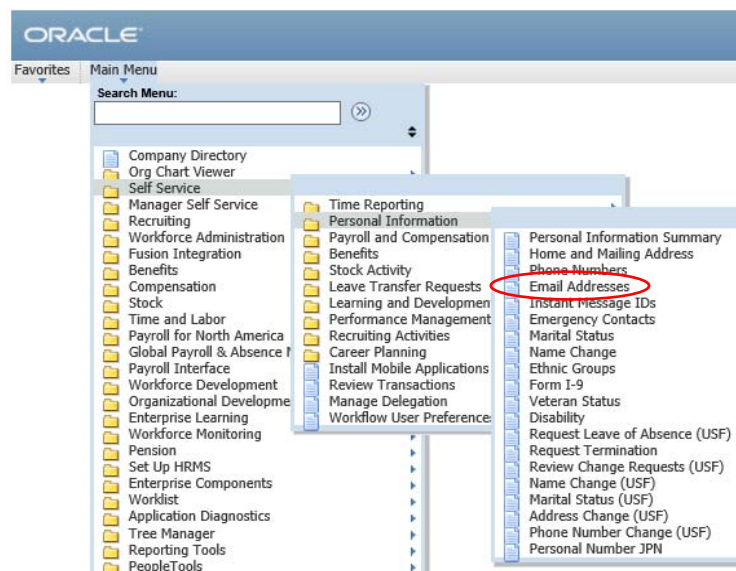
<https://psa.nccde.org>

(First time PeopleSoft users, your USER ID is your employee ID number, and your Password is your social security number with no dashes. If you have trouble logging on to PeopleSoft, please contact the helpdesk at (302)395-5222 for assistance.)

Once you sign into PeopleSoft, follow this path from the Main Menu:

- > Self Service
 - > Personal Information
 - > Email Addresses

Having trouble with PeopleSoft?
Email the Human Resources department at HRBenefits@newcastlede.gov to provide your email address.



Questions? Contact the Pension Unit today at (302)395-5180.