



New Castle County  
Historic Structure Marker Program  
for Historic Overlay Zoning Districts

The Historic Structure Marker Program is an honorary method to recognize New Castle County's officially designated historic resources, which are located within the bounds of the County's Historic overlay zoning districts. Historic overlay zoning provides benefits such as eligibility for local tax credits, adaptive reuse opportunities, and protection from demolition by neglect. This program permits the placement of a bronze marker identifying the significance of the historic structure, as well as the commitment of the property owners have taken to be stewards of the County's valuable historic resources and collective heritage.

Historic resources that are within an Historic overlay zones are eligible to have an historic marker, which will be installed on the exterior of the structure. Property owners may apply for the marker with the Department of Land Use, who will assist the property owner in placing an order with Eerie Landmark Company. Property owners may reach out to their district councilperson to ascertain if there is any available funding available for the purchase of an historic marker. Each historic marker placement will be scheduled for one of the monthly Historic Review Board business meetings for approval. Owners will also receive a plaque and letter from the New Castle County Historic Review Board confirming that they are eligible for an historic marker and own a New Castle County designated historic resource.

**Application Submission Requirements:**

- Completed application form
- Current photographs of all facades visible from the public right-of-way

**REQUEST FOR AUTHORIZATION TO  
PURCHASE AND DISPLAY A HISTORIC MARKER PLAQUE  
NEW CASTLE COUNTY**  
Department of Land Use  
Historic Review Board  
87 Reads Way  
New Castle, DE 19720  
302.395.5400

**ADDRESS OF HISTORIC RESOURCE**

Street address: \_\_\_\_\_

**APPLICANT INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*Please note, there may be a cost associated with the ordering of a marker.

**CONDITIONS**

- A. The applicant must submit photographs of all façades visible from the public right-of-way with this application form for review. The New Castle County Land Use department will retain the photographs as part of its records.
- B. The plaque may only be displayed on the building or structure for which it is issued.
- C. In the event that the plaque is lost or stolen, the owner must notify the New Castle County Land Use Department Preservation Planner of its loss. Approval for purchase of a new plaque may be issued upon approval of a new application.

**FOR NEW CASTLE COUNTY DEPARTMENT OF LAND USE ONLY**

Date of Receipt: \_\_\_\_\_

Historic overlay zoning district: \_\_\_\_\_

Historic overlay rezoning Ord. Number: \_\_\_\_\_

HRB Business Meeting Date: \_\_\_\_\_