



**CARES Act Task Force Support Small Business Committee Orientation Meeting
Meeting Minutes – Friday, June 19, 2020
3pm Virtual Zoom Webinar**

Attendance:

Committee Members Present: Co-Chair Lee Mikles, Co-Chair Tamarra Morris Foulkes (NCC Director of Economic Development), County Councilman Tim Sheldon, County Councilman John Cartier, Nakishia Bailey, Matt Parks, Givvel Marrero, Ed Capodanno, Desa Burton, Robert Herrera, Kurt Foreman, Damian Destefano, Patrick Callahan, Jason Aviles, DeWayne Sims, Tom Coleman, Mike Quaranta, Denita Henderson, Jessica Gibson Brokenbaugh

Committee Members Absent: Sam Latham, Jeff Flynn, Melissa Marchione

Others in Attendance: The Honorable Matthew S. Meyer - County Executive, New Castle County Executive, Assistant County Attorney Sanjay Bhatnagar, Assistant County Attorney Mary Jacobson, Chris Counihan aide to County Councilwoman Dee Durham, and members of the public

Proceedings:

- Meeting called to order at 3:05 p.m. by Co-Chair Foulkes
- Committee member and support staff introductions
- Opening remarks by County Executive Matt Meyer, including an overview the CARES Act funding, current priorities and NCC principles for the funding.
- Co-Chair Foulkes provided an explanation of the scope of the Committee's work and projected timeline for the work of the Committee. The intent is for the Committee to provide recommendations to County Executive Meyer by July 31, 2020.
- Staff Attorney Sanjay Bhatnagar provided a presentation of Delaware's Freedom of Information Act (FOIA) and how it applies to the committee and future meetings.
- Co-Chair Foulkes facilitated a discussion on meeting times and the Committee agreed on two future meetings: Friday, June 26 at 11am and Wednesday, July 1 at 1pm.
- Co-chair Mikles urged the Committee to consider the current situation as a chance to take advantage of new business opportunities presented by the COVID-19 crisis
- Councilman John Cartier stressed the importance of this Committee's work to stave off future vacant storefronts in the County's commercial corridors, like Philadelphia Pike in his district

- Jason Aviles emphasized the importance of thinking about how businesses help the greater community – we should encourage businesses to take a more inclusive approach in how they operate.

Public Comment:

- None

Adjournment:

- Co-Chair Foulkes adjourned the meeting at 3:58 p.m.