



OFFICE OF RECORDER OF DEEDS

**MICHAEL E. KOZIKOWSKI, SR.**

## Coronavirus Update

To minimize the potential spread or exposure of COVID-19 (Coronavirus) for you and for our employees the New Castle County Recorder of Deeds office will be closed to the public until further notice starting March 18<sup>th</sup>. For our external customers who utilize our services, we invite you to use our online resources during this time. Copies of documents can be obtained by utilizing our Public Access System. We accept recordings through the US Postal Service and through our four eRecording parties.

### Access our online and Mail Services

The NCC Recorder of Deeds accepts recording through the US Postal Service and through our 4 eRecording parties. eRecording is a cost effective and easier way to record your documents without leaving the comfort of your office. Documents are recorded quicker through our Public Access System. Learn more about your eRecording options here.

<https://www.nccde.org/DocumentCenter/View/14873/ERecording-Educational-Presentation-and-Process-PDF>

**Company:** CSC (Corporation Services Company)  
**Address:** 2711 Centerville Road, Wilmington, DE 19808  
**ERecording Support:** (866) 652-0111  
**Email:** [erecording-sales@cscinfo.com](mailto:erecording-sales@cscinfo.com)  
**Website:** [www.erecording.com](http://www.erecording.com)

**Company:** Indecomm Global Services  
**\*(Also known as eRecording Services)**  
**Address:** 2925 Country Drive, St. Paul, MN 55117  
**Company Contact:** Randy Haupert Director, eRecording Services  
**Email:** [Randall.Haupert@indecomm.net](mailto:Randall.Haupert@indecomm.net)  
**Office Number:** (651) 766-2350  
**Website:** [www.indecomm.net](http://www.indecomm.net)

**Company:** ePN/ eRecording Partners Network, LLC  
**Address:** 400 Second Avenue South, Minneapolis, MN 55401  
**Company Contact:** Bob Grohol  
**Main Office Number:** (888) 325-3365  
**Direct Office Number:** (216) 318-6368  
**Email:** [bob@erecordingpartners.net](mailto:bob@erecordingpartners.net)  
**Website:** [www.erecordingpartners.net](http://www.erecordingpartners.net)

**Company:** Simplifile  
**Address:** 602 Delaware Street New Castle, Delaware 19720  
**Main Office Number:** 800-460-5657 x1031  
**ERecording Support:** (800) 460-5657 x3  
**Company Contact:** John Riddell  
**Direct Phone Number:** (610) 931-6727  
**Email:** [John.riddell@simplifile.com](mailto:John.riddell@simplifile.com)  
**Website:** [www.simplifile.com](http://www.simplifile.com)