



**NEW CASTLE COUNTY  
DEPARTMENT OF COMMUNITY SERVICES**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
PROPOSAL EVALUATION SCORE SHEET**

*60 POINTS AVAILABLE ON 1<sup>ST</sup> PAGE – AN ADDITIONAL 40 POINTS CAN BE EARNED ON 2<sup>ND</sup> PAGE*

**Agency Name:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

<b>Program Description Categories</b>	<b>Criteria</b>	<b>Possible Points</b>	<b>Points Awarded</b>
Describe the Need for Service	Project based on a clearly defined need and urgency and supported with documentation.	0-5	
Specific description of program/services	Proposal clearly describes activities and connection with needs leading to effective program or project.	0-5	
Staff Capacity & Qualifications	Proposal shows ability to undertake the project. Applicant shows history of effective program management.	0-10	
Performance Measures	Proposal discussed project in terms of listed outcome criteria, outlined a plan to reach specific program outcomes and showed how each outcome will be measured. Goals are clear and specific to realistic outcomes.	0-5	
Previous Experience	Agency has provided this service before and shows a demonstrated track record of success.	0-10	
Partnerships	Applicant shows involvement of community and partnerships with other agencies that perform similar activities.	0-5	
Budget Worksheet & Leveraging	Proposed expenditures are reasonable. Project is not totally dependent on New Castle County funds. Other funding sources and amounts are clearly identified. Project appears cost-effective regarding service and community need. Program is able to sustain itself without future years CDBG funding.	0-10	
Beneficiaries	Number to be served is reasonable in correlation to the funding request.	0-5	
Quality of Proposal	Proposal was well written, concise, and presented in a professional manner.	0-5	

**Proposal Addresses Priority Needs Identified through  
Stakeholder Outreach and Citizen Participation Initiatives\***

*Ten points shall be awarded if agency will provide one of the services listed in each section. Some agencies may provide a service that is listed under several categories. If this is the case, please award points under each section.*

<b>New Castle County Priorities:</b>	<b>Projects that:</b>	<b>Ten Points Awarded:</b>
<b>Increase Supply of Affordable Housing</b>	Increase Affordable Rental Housing; Increase Homeownership, or Provide Housing Rehabilitation	
<b>Decrease Homelessness</b>	Provide Housing and Services to the Homeless or those At-Risk of Homelessness	
<b>Improve Public Infrastructure</b>	Improve public infrastructure in coordination with affordable housing developments	
<b>Provide Public Services</b>	Provide services for the following populations: seniors, persons with disabilities, at-risk youth, victims of domestic violence, ex-offenders, substance abuse, mental health issues, non-homeless special needs and the unemployed or underemployed via employment & training programs	
<b>Planning &amp; Administration and Fair Housing</b>	Provide Oversight and Management of Federal Programs, or Further Fair Housing	
<b>TOTAL POINTS:</b>	<b><i>A Maximum of 100 Points are Available</i></b>	

**Evaluator's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_