

**2019-01 UDC APPENDIX 2 CHANGES**  
**30 day public review following May 25, 2019 News Journal Legal Notice**  
**Public Comment period ends June 26, 2019**

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**APPENDIX 2**  
**FEES**

*(Material that is bracketed and with strikethroughs is to be deleted,  
while the material that is underlined is to be added)*

**1. Land Development and Rezoning Processing**

**A. Subdivision/Land Development Plans/Rezoning/Title/Utility and Condominium Conversion Plans**

1. Minor/Resubdivision Exploratory Sketch Plan – \$~~[850]~~900.00  
Major Exploratory Sketch Plan without rezoning – \$~~[1,150]~~1,200.00
2. Exploratory Sketch Plan with rezoning, rezoning with Site Plan, or no plan required – \$~~[3,500]~~3,675.00
3. Historic Zoning Overlay - no fee
4. ~~[Record]~~ Check Print – \$~~[850]~~900.00 each submission
5. Minor Record Plan
  - a. Residential subdivision or land development – \$~~[3,500]~~3,675.00 plus \$~~[175]~~185.00 per lot and/or dwelling unit, whichever is greater
  - b. Nonresidential subdivision – \$~~[3,500]~~3,675.00 plus \$~~[175]~~185.00 per lot
  - c. Nonresidential land development including mixed use – \$~~[3,500]~~3,675.00 plus \$~~[175]~~185.00 per 1,000 square feet gross floor area
  - d. In addition, if the record submission is a rezoning – \$350.00 per acre
6. Major Record Plan

- a. Residential subdivision or land development – \$~~5,750~~6,050.00 plus \$~~230~~240.00 per lot and/or dwelling unit, whichever is greater
- b. Nonresidential subdivision – \$~~5,750~~6,050.00 plus \$~~230~~240.00 per lot
- c. Nonresidential land development including mixed use - \$~~5,750~~6,050.00 plus \$~~230~~240.00 per 1,000 square feet gross floor area
- d. In addition, if the record submission is a rezoning – \$350.00 per acre

7. Resubdivision Record Plan

- a. Residential – \$~~2,875~~3,000.00
- b. Nonresidential – \$~~4,600~~4,850.00

8. Resubmission fee for any plan submission found unacceptable – \$~~850~~900.00 each submission

9. Plan expiration extension - \$~~50~~100 per extension request

~~[Exceptions: No fees are required when New Castle County is the applicant for land development plans/projects.]~~

B. Street Plan – \$850.00

C. Subdivision and/or Street Renaming

- 1. Residential apartment or residential condominium style developments - \$500.00
- 2. Fee simple residential developments - \$100.00
- 3. Nonresidential developments - \$500.00

D. Plan Recordation Fees (made to the order of Recorder of Deeds)

Pursuant to New Castle County Recorder of Deed Fee Schedule, *New Castle County Code* Chapter 2, Section 2.03.004

E. Subdivision Standard Variance

1. Variance from subdivision standards for individual residential lot or use - \$500.00
2. Variance from subdivision standards for other residential and nonresidential lots or uses – \$3,000.00

F. Subdivision Standard Appeal

1. Appeal from any finding, decision or recommendation of the Department with regard to subdivision standards affecting an individual residential lot or use - \$500.00
2. Appeal from any finding, decision or recommendation of the Department with regard to subdivision standards affecting other residential and nonresidential lots or uses – \$3,000.00

G. Parking Plan – \$1,725.00

H. Site Plan – \$1,725.00

I. Revised Landscape Plan – \$1,150.00

J. Incomplete plan submission fee – \$~~300~~315.00 1<sup>st</sup> submission and \$575.00 for all subsequent submissions

K. Record Plan Modification - \$1,000.00

L. Sunset Plan Review - \$1,700.00

**2. Engineering Section**

A. Exploratory Sketch Plan review

Minor Plan – \$~~575~~600.00

Major Plan Residential – \$~~1,150~~1,200.00

Major Plan Nonresidential – \$~~1,150~~1,200.00

B. Site Plan review - \$~~300~~315.00

Parking Plan review - \$~~300~~315.00

- C. Major Record Plan review
- Residential – \$~~[2,300]~~2,415.00 plus \$~~[25]~~30.00 per lot and/or dwelling unit
- Nonresidential – \$~~[2,300]~~2,415.00 plus \$~~[35]~~40.00 per acre or \$1,750.00 plus \$10 per 1,000 sf of GFA, whichever is greater
- D. Minor and Resubdivision Record Plan review – \$~~[300]~~315.00
- E. Sanitary Sewer Plan
- Plan requiring DNREC review - \$1,500.00
- Not requiring DNREC review - \$750.00
- Sewage pump station review, per station - \$1,500.00
- Grinder pump, per pump - \$350.00
- Inspection fee, per linear foot of sewer - \$2.50
- F. Private Street review and inspection fee, per linear foot of street - \$2.00
- G. Individual Lines and Grades – \$~~[60]~~65.00 per lot  
 Revised Lines and Grades – \$~~[60]~~65.00 per lot
- H. Residential Grading Plan review
- 5 or less lots – \$~~[575]~~600.00
- 6 to 24 lots – \$~~[1,150]~~1,200.00
- 25 to 100 lots – \$~~[1,725]~~1,800.00
- greater than 100 lots – \$~~[2,300]~~2,415.00
- I. Nonresidential Grading Plan review
- less than 5 acres – \$~~[850]~~900.00
- 5 to less than 25 acres – \$~~[1,150]~~1,200.00

25 to less than 75 acres – ~~[\$1,725]~~1,800.00

75 acres and greater – ~~[\$2,300]~~2,415.00

J. Floodplain Study review – ~~[\$575]~~600.00

Floodplain permit with GFA in floodplain - \$2,000.00

Floodplain permit with no GFA in floodplain - \$500.00

K. Stormwater Management and Erosion and Sediment Control Plan review and site inspection – ~~[\$430]~~450.00 per disturbed acre per project. The minimum fee shall be ~~[\$430]~~450.00 per project. Disturbed acreage greater than eighty (80) percent of total acreage requires payment based on total acreage. The fee for Sediment and Stormwater renewal shall be ~~[\$430]~~450.00.

First re-inspection - ~~[\$250]~~500.00

Second and all subsequent consecutive re-inspections - ~~[\$500]~~1,000.00

~~[All subsequent consecutive re inspections – \$1,000.00]~~

L. Incomplete plan submission fee – ~~[\$300]~~315.00

M. Resubmission fee – ~~[\$850]~~900.00

N. Stormwater As-built Plan review (per phase) – ~~[\$300]~~315.00

O. Pre-bulk\Post-bulk\Record Plan Open Space inspection

Second and all subsequent inspections - ~~[\$500]~~1,000.00

~~[Third and all subsequent inspections – \$1,000.00]~~

P. Storm Sewer As-Built review - ~~[\$300]~~315.00

Q. Water Management Agreement review/inspection - ~~[\$2,000]~~5,000.00

R. Site permit (annual) - \$2,000.00

### **3. Board of Adjustment**

A. Dimensional Variance for individual residential lot or use – \$300.00/parcel

- B. Dimensional Variance for other residential (e.g., apartments and condominiums, nursing home, day care, churches, blanket requests for residential developments, and other nonresidential uses in residential zoning districts) and nonresidential lot or use – \$2000.00
- C. Use Variance or Beneficial Use for individual residential lot or use - \$1,500.00
- D. Use Variance or Beneficial Use for other residential and nonresidential lot or use – \$3,000.00
- E. Special Use – \$2,500.00
- F. Appeal of decision by an administrative officer or agency regarding the interpretation of a zoning provision in *New Castle County Code*, Chapter 40 – \$3,000.00
- G. Special or expedited public hearing – \$6,000.00
- H. Public hearing continuance for individual residential – \$300.00  
Public hearing continuance for other residential and nonresidential – \$1,500.00
- I. Mitigation of a nonconforming situation
  - 1. Mitigation of a nonconforming situation for an individual residential lot or use - \$500.00
  - 2. Mitigation of a nonconforming situation for other residential and nonresidential lots or uses – \$3,000.00
- J. All other Board of Adjustment applications - \$3,000.00

**4. Other**

- A. Zoning Permit - see Chapter 6 of the *New Castle County Code*
- B. Sign Permit - see Chapter 6 of the *New Castle County Code*
- C. Planning Board public hearing continuance – \$1,500.00 each continuance
- D. Deed restriction change – \$4,000.00
- E. Maintenance declaration change – \$1,725.00

- F. Zoning Verification
  - 1. Individual residential lot or use (single-family uses and home occupations) – \$~~85~~90.00
  - 2. Other residential (e.g., (apartment and condominiums, nursing home, church, daycare and other nonresidential uses in residential zoning districts) and nonresidential lot or use – \$~~350~~375.00/tax parcel number.
- G. Open Space Completion Agreement fee - \$1,000.00
- H. Open Space Completion Agreement renewal fee - \$500.00
- I. Adult entertainment use verification – \$1,000.00
- J. Department of Land Use administrative variance - \$50.00
- K. Department of Land Use confirmation of nonconforming status for an individual residential lot or use – \$250.00  
  
 Department of Land Use confirmation of nonconforming status for other residential and nonresidential lots or uses – \$1,000.00
- L. Environmental Impact Assessment report review by RPATAC – \$750.00
- M. Extractive Use  
  
 Preliminary Review – \$575.00  
  
 Hearing Fee – \$2,300.00 for the first 25 acres, plus \$115.00 for each additional acre  
  
 Fee Limit – \$23,000.00  
  
 Extractive Use renewal - \$1,500.00
- N. Level of Service (LOS) waiver application – \$1,150.00  
 Request for a Traffic Impact Study (TIS) Waiver – \$1,150.00
- O. Expedited review – to expedite a project the fee(s) is tripled for each individual submission. All requests for an expedited review shall require that both planning and engineering reviews be expedited.
- P. Show cause hearing – \$300.00

- Q. Wetland or floodplain review – \$~~60~~65.00
- R. Failed foundation as-built survey – \$~~60~~65.00
- S. Land Development Improvement Agreements, and other agreements – \$~~250~~300.00
- T. Temporary certificate of use including site plan review for commercial outdoor sales, special events and public interest uses – \$105.00; except for temporary miscellaneous sales which is \$55.00
- U. Administrative Subdivision Request – \$300.00
- V. ~~[Any other permit required by Chapter 40 – \$575.00]~~Property Line Adjustment - \$500.00
- W. Unified Development Code Hard Copy Purchase - \$200.00  
Unified Development Code Annual Supplement Subscription - \$150.00
- X. Any other permit required by Chapter 40 - \$575.00

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