



**NEW CASTLE COUNTY
DEPARTMENT OF COMMUNITY SERVICES**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROPOSAL EVALUATION SCORE SHEET- TOTAL POINTS AVAILABLE: 100**

Agency Name: _____

Project Name: _____

| Program Description Categories | Criteria | Possible Points | Points Awarded |
|--|--|------------------------|-----------------------|
| Describe the Need for Service | Project based on a clearly defined need and urgency and supported with documentation. | 0-5 | |
| Specific description of program/services | Proposal clearly describes activities and connection with needs leading to effective program or project. | 0-5 | |
| Staff Capacity & Qualifications | Proposal shows ability to undertake the project. Applicant shows history of effective program management. | 0-10 | |
| Performance Measures | Proposal discussed project in terms of listed outcome criteria, outlined a plan to reach specific program outcomes and showed how each outcome will be measured. Goals are clear and specific to realistic outcomes. | 0-5 | |
| Previous Experience | Agency has provided this service before and shows a demonstrated track record of success. | 0-10 | |
| Partnerships | Applicant shows involvement of community and partnerships with other agencies that perform similar activities. | 0-5 | |
| Budget Worksheet & Leveraging | Proposed expenditures are reasonable. Project is not totally dependent on New Castle County funds. Other funding sources and amounts are clearly identified. Project appears cost-effective regarding service and community need. Program is able to sustain itself without future years CDBG funding. | 0-10 | |
| Beneficiaries | Number to be served is reasonable in correlation to the funding request. | 0-5 | |
| Quality of Proposal | Proposal was well written, concise, and presented in a professional manner. | 0-5 | |

Proposal Addresses Priority Needs / Issues Identified through Stakeholder Outreach and Citizen Participation Initiatives*

**Highest ranking priorities are listed. Ten points shall be awarded if agency will provide one of the services listed in each section. Some agencies may provide a service that is listed under several categories. If this is the case, please award points under each section.*

| HUD and New Castle County Goals & Housing and Community Development Priorities | Criteria | Points Awarded |
|---|---|-----------------------|
| Housing Priorities Housing Services & Facilities Activities- | Project will provide decent, affordable housing especially for those of very low, low and moderate income and/or within targeted locations; project will provide services for the Homeless, Homeless Prevention and/or Diversion Assistance, or Security Deposits & First Months' Rental Assistance | |
| Ensure Equal Opportunities in Housing Economic Development Activities | Project stimulates economic development opportunities by providing Workforce Development Programs, Literacy Programs, GED Preparedness and Job Creation & Retention Programs | |
| Strengthen Communities Community Programs | Project will create a significant and measurable impact on the community by providing programs that will enrich the lives of youth and adults: After-School Programs for Youth (Tutoring/Enrichment & Recreational), Crime Prevention Programs, Substance Abuse Programs | |
| Special Needs Housing & Supportive Services | Project will support persons identified as hard to serve (Veterans, Persons with Disabilities, Elderly, Youth Aging out of Foster Care, people affected by HIV/AIDS, Persons Experiencing Homelessness and Victims of Domestic Violence | |
| TOTAL Points: | <i>A Maximum of 100 Points are Available</i> | |

Evaluator's Signature: _____ **Date:** _____