

**New Castle County
Elected/Appointed Officials
Budget Office Staff
For Fiscal Year 2022**

Executive (Elected)

County Executive Matthew Meyer

Legislative (Elected)

County Council

President of Council Karen Hartley-Nagle

Members of Council

First District..... Kenneth R. Woods
 Second District Dee Durham
 Third District Janet Kilpatrick
 Fourth District..... Penrose Hollins
 Fifth District Lisa Diller
 Sixth District..... David B. Carter
 Seventh DistrictGeorge Smiley
 Eighth District..... John J. Cartier
 Ninth District..... Timothy P. Sheldon
 Tenth District..... Jea P. Street
 Eleventh District David L. Tackett
 Twelfth District..... J. William Bell

Row Offices (Elected)

Clerk of the Peace..... Lisa M. Darrah
 Recorder of Deeds Michael E. Kozikowski, Sr.
 Register of Wills..... Ciro Poppiti, III
 Sheriff..... Scott T. Phillips

Administrative

Chief Administrative Officer Vanessa Phillips
 Deputy Chief Administrative Officer..... Erik Raser-Schramm
 Chief of Staff..... Aundrea Almond
 Director of Communications..... Brian Cunningham
 Director of Economic Development Charuni Patibanda
 Policy Director Brian Boyle
 Chief Financial Officer Michael Smith
 Chief Human Resources Officer Jacqueline Jenkins
 Chief of Technology and Admin. Services Michael Hojnicky
 Community Services General Manager Marcus Henry
 County Attorney..... Wilson Davis
 Land Use General Manager Rich Hall
 Public Works General Manager Tracy Surles

Budget Office Staff

Executive Assistant IV Victoria Ford
 Senior Financial Officer Joanna Finnigan
 Budget and Procedures Analysts..... Russell Morris
 Kathleen Young
 Karen Gordy

*Special thanks to our Department Managers and staff
 for their valuable assistance in providing information needed to
 publish the Comprehensive Annual Budget Summary.*

National Recognition for the County's Budget Document

New Castle County's annual budget documents are submitted for review by the Government Finance Officers Association (GFOA). The GFOA has established a program for the review of budget documents to ensure that budget documents serve four distinct functions, by meeting certain criteria established by career budget officials from throughout the United States and Canada. The four functions that must be met are:

1. **The budget must serve as a policy document** for elected officials and administration to convey how the organization will operate, and what process will be used to adopt and amend the annual budget.
2. **The budget must serve as a financial plan**, divulging all sources of funding and how those sources will be used. The budget should show data for multiple years so that the new budget can be compared with prior years' data.
3. **The budget must serve as an operations guide** to the departments and agencies that receive funding through the budget. That includes identifying the resources (dollars and staffing) to be provided and the objectives to be met.
4. **The budget must serve as a communications device** to convey essential information to the diverse groups who use budget information – elected officials, the public, the news media, other governments, bond rating agencies and investors. This purpose is served through a variety of devices: charts and tables, summary explanations, a glossary, assumptions, policies, etc.

New Castle County has received GFOA's Distinguished Budget Presentation Award for its most recent budget document, the FY2021 Annual Budget, and for each of the thirty preceding years' budget documents.

The GFOA award is good for a single year. New Castle County believes the FY2022 budget documents will continue to conform to program requirements and will submit them to the GFOA to determine the County's eligibility for another award. Continued participation ensures that documents prepared by County staff continue to convey information in a usable form for the variety of groups who use the budget document.

