



Application for Dynamic Portal On-Line Permit Account

Contractor Information – Only permit-endorsed licensed contractors may obtain on-line accounts at this time.

NCC Contractor ID # A separate application needs to be completed for each Contractor License.

Company Name

Contact Name

Address

Telephone No. Secondary No.

E-mail Address

Login Information

User ID

User ID should contain only letters a-z, A-Z, numbers 0-9, & underscore (_) and should be at least 6 characters but not exceed 50 characters.

Your password will be emailed directly to the email address provided above after registration processing.

User Agreement

In using the New Castle County online permit service, you (The User) are deemed to have accepted the terms and conditions listed below:

- The User certifies that he/she is the License Holder and/or Company Principal authorized to initiate this account.
- The User certifies that he/she are the identified licensed contractor with New Castle County and is authorized to perform the requested work.
- The User agrees to provide authentic and true information. New Castle County reserves the right to confirm and validate the information and other details provided by the User at any point of time. If upon confirmation such User details are found not to be true (wholly or partly), New Castle County has the right to reject the registration and/or permit application.

Name of Principal / License Holder

Signature of Principal / License Holder

Return completed application to: Email: permits@newcastlede.gov -or- Fax: 302-395-5444

Office Use Only

Processed By: _____

Date User ID Issued: _____

Contact ID # Issued: _____