



HOTEL TAX *
MONTHLY PAYMENT VOUCHER

New Castle County
Office of Finance
Treasury Division

*** Tax applies to all operators in unincorporated New Castle County with a state license for: Hotels, Motels, and Tourist Homes. Payment for the current month is due on the 15th of the following month.**

Business Name: _____

Business Property Address: _____

Account/Parcel Number: _____

Telephone Number: _____

Email Address: _____

TAXABLE BASIS	_____	FOR	_____ 2018
*3% TAX RATE FOR RENTS RECEIVED			
TOTAL TAX DUE	=		_____

*Select the month for which you are paying from the drop-down menu.

I declare under penalties of perjury, that this is a true, correct and complete return.

Authorized Signature: _____

Date: _____

Telephone Number: _____

Email Address: _____

Please make check payable to “New Castle County”
Complete this voucher and return it with your check to:

**New Castle County
Treasury – Hotel Tax
87 Reads Way
New Castle, DE 19720**

Please note: Checks that are returned for any reason to New Castle County may be subject to additional fees.
(Ordinance #99-022)

If you need assistance or have any questions, please call 302-395-5067.