Recorder of Deeds
Educational Opportunity

Prepared by: Berell Truitt
Presented by:
Michael E. Kozikowski, Sr. Recorder of Deeds
The Recorder of Deeds 5 Focal Points of Education

- PowerPoint Presentations for Civic Groups and Senior Centers
- Recorder of Deeds Informational Brochures
- Recorder of Deeds Newsletter/Website
- Recorder of Deeds Web Videos
- Junior Achievement BizTown® Kiosk
PowerPoint Presentations for Civic Groups and Senior Centers

- Outlines the importance of the office and how it relates to them
- Explains how their tax dollars are being spent
- Provides an understanding of how to better utilize our office when needed
Recorder of Deeds Informational Brochures

• Describes how constituents can best benefit from our services
• Provides a breakdown of the various documents processed by the Recorder of Deeds Office
• Demonstrates how to complete a title search and to how to obtain records
• Lists recording fees
Recorder of Deeds Newsletter/Website

- Keeps the public, primary business organizations and various government entities abreast of new initiatives taking place in the Recorder of Deeds office.
- Keeps the public abreast of new legislation impacting the recording industry.
- Informs the public about the latest scams and identity theft issues, etc.
Recorder of Deeds Web Videos

- Informational videos
  - 1st Video – About the Recorder of Deeds
  - 2nd Video – Digital Document Technology
  - 3rd Video – What are Deeds
  - 4th Video – Common Problems
Recorder of Deeds Web Videos

About the Recorder Of Deeds

Digital Document Processing

What Are Deeds?

Common Problems
The Recorder of Deeds 5 Focal Points of Education

- ✔ PowerPoint Presentations for Civic Groups and Senior Centers
- ✔ - Recorder of Deeds Informational Brochure
- ✔ - Recorder of Deeds Newsletter/Website
- ✔ - Recorder of Deeds Web Videos
- ✔ - Junior Achievement BizTown® Kiosk
Junior Achievement BizTown Kiosk

• What is a BizTown Kiosk?
  – Simply stated, a simulated work environment
  – ROD Kiosk mimics the Recorder of Deeds Office

• Who benefits from it?
  – Approximately 16K students served annually (various JA Programs)
  – BizTown Kiosk mainly serves 5th graders
Junior Achievement BizTown Kiosk (continued)

• Why is it important?
  – Promotes job success, professionalism, leadership and self confidence
  – Ensures every child has a fundamental understanding of the free enterprise system
  – Will give students a basic understanding of the Real Estate Industry and a better understanding of how to utilize the services provided by the Recorder of Deeds Office (i.e., Imaging Retrieval System)
Junior Achievement BizTown Kiosk (continued)

- How much does it cost?
  - Approximately $15K per year
  - $45K for a 3-year lease

- How is it financed?
  - It is funded through the ROD FY Budget
  - Funds are transferred annually to the ROD budget for as long as needed or upon termination of lease
Scenes From JA BizTown

Over 100 Schools Currently Participate in NCC
23 in Kent County
8 in Sussex County

There are currently 8 JA Finance Parks in the country. JA Delaware built the first one combined with BizTown which was featured on the ABC Evening News.
Additional Kiosk Sponsors
Questions?