



NEW CASTLE COUNTY ETHICS COMMISSION  
MINUTES OF AUGUST 14, 2019  
PUBLIC MEETING

In attendance:

Commission Members:

Paula Jenkins-Massie; Robert Ralston; Sally Jensen; Christopher Simon; and Charles Toliver

Absent: Eric Monzo; Kellie Tetrick

Ethics Commission Staff: Julie M. Sebring, Legal Counsel  
Alison Lewis, Confidential Assistant  
Ray Carr, Independent investigator

Chair Jenkins-Massie opened the Public Session at 4:32 p.m. in the Multi-Purpose Conference Room of the Gilliam Building, 87 Read's Way, New Castle. In addition to Chair Jenkins-Massie, Commissioners Jensen, Ralston, Simon, and Toliver were physically present at the noted location for the entire meeting.

Upon opening the meeting, the Chair determined that the first order of business for this meeting should include the training presented by Ray Carr, the Commission's independent investigator, on how to possibly prevent, and what to do about, an active shooter situation. This presentation was part of the public session of the meeting and, therefore, in addition to the Commission and its staff, the members of the public in attendance took part in this training.

**Public Minutes:** The Commissioners reviewed the minutes of the public session of the June 12, 2019 Ethics Commission meeting. Commissioner Jensen made a motion to approve the June 2019 public session minutes, and Commissioner Ralston seconded the motion.

VOTE: 3 - 0 - 2 Motion carried. (Simon, Toliver abstaining)

**Executive Minutes:** The Commissioners reviewed the minutes of the June 12, 2019 executive session. Commissioner Ralston made a motion to approve the June 2019 executive session minutes with minor edit on page 1 and Commissioner Jensen seconded the motion.

VOTE: 3 - 0 - 2 Motion carried. (Simon, Toliver abstaining)

**Ethics Office updates:**

The next meeting is scheduled for Wednesday, September 18, 2019 in the Multi-Purpose conference room of the Gilliam Building, 77 Read's Way, New Castle.

**OLD BUSINESS**

COGEL 2019 – Counsel and Commissioners briefly discussed who would be attending the 2019 COGEL Conference. Early Bird registrations are due at the end of October 2019.

At 6:30 p.m. Commissioner Toliver made a motion to adjourn the meeting and Commissioner Simon seconded the motion. The motion carried unanimously.

The draft minutes were prepared by Alison Lewis, Confidential Assistant, and reviewed by Julie M. Sebring, Esquire.