

***ADDITIONAL E-MAIL
& ELECTRONIC
STORAGE***

The purpose of this proposed project is to acquire e-mail and electronic document storage capabilities in addition to what is provided by the County's Information Systems Unit.

The first step is to acquire a web host and a domain.

Web hosts are companies that provide space on a server owned or leased for use by clients, as well as providing internet connectivity

A domain is an organization's unique name on the Internet. The chosen names combined with a generic top-level domain such as .com or .org makes up the Internet domain name.

An example is www.ncccouncil.org

Two web hosts were explored for
examples of pricing:

WIX
HOSTGATOR

WIX offers a Unlimited
Entrepreneurs & Freelancers
Program at the cost of \$12.42 per
month or \$149.04 annually.
This price includes 10GB of storage,
unlimited bandwidth and premium
support.

HostGator a Business Plan Package that includes at the cost of \$14.00 per month or \$140.00 annually.

This price includes unlimited storage, unlimited bandwidth and premium support.

Applications

Two companies were explored that offers cloud-based storage applications such as e-mail, calendar, etc,

Google
Microsoft

Google Apps with Unlimited Storage and Vault

\$10.00 per month per user.

34 users within Council

\$340.00 monthly/\$4,080.00 annually

What do you get?

- ❖ Gmail – provides 25GB of storage per user, advanced spam filtering, fast message search, integrated text, and voice and video chat.
- ❖ Calendar – helps employees organize their schedules and create and manage shared calendars with colleagues.
- ❖ Docs – enables multi-person, real time collaboration for documents, spreadsheets, presentations and drawings so groups can work more efficiently and avoid the hassles of attachments and version control issues. Docs supports import and export from all common file formats.

- ❖ Sites – lets users create and share their own project websites or intranet without programming skills or technical support.
- ❖ Groups – supports administrator and user managed distribution e-mail lists and discussion groups.
- ❖ Archiving and eDiscovery Tools – optionally available and can assist with legal discovery, regulatory and compliance audits as well as internal investigations

- ❖ Unlimited Storage (or 1 TB per user if fewer than 5 users).
- ❖ Advanced admin controls for Drive.
- ❖ Audit and reporting insights for Drive content and sharing.
- ❖ Google Vault for eDiscovery covering emails, chats, docs and files.
- ❖ Easily search and export to different formats.
- ❖ Archives all emails sent.

Microsoft 365 Office Premium

Monthly Payment

\$15.00 per month per user.

34 users within Council

\$510.00 monthly equals \$6,120.00 annually

Annual Payment

\$12.50 per month per user

34 users within Council

\$5,100 annually

What do you get?

- ❖ Office Suite – Word, Excel, PowerPoint, Outlook, OneNote, Publisher, Lync
- ❖ Office on PCs, tablets, and phones - Each user can install Office on 5 PCs or Macs, 5 Windows tablets or iPads, and 5 phones. Office supports PCs and Windows tablets running Windows 7 or higher, and Macs running MAC OS X 10.6 or higher. Office for iPad can be installed on iPads running version 7 or higher.
- ❖ Email and calendars - Use business-class email you can access from your desktop or from a web browser using the Outlook Web App. Get a 50 GB mailbox per user and send attachments up to 25 MB.

- ❖ Online conferencing - Host online meetings with audio and video using one-click screen sharing and HD video conferencing.
- ❖ Instant messaging and Skype connectivity - Connect with other Lync users via instant message, voice calls, and video calls, and let people know your availability with your online status.
- ❖ Corporate social network - Yammer collaboration software and business applications allow your employees to connect with the right people, share information across teams, and organize around projects so they can go further, faster

- ❖ Team sites - Enable easy access and sharing of documents with 10 GB baseline storage plus 500 MB of storage per user.
- ❖ Search and discovery - Stay in the know. Search and discover content across Office 365 based on personalized insights. Office Delve is the first experience to be powered by Office Graph, a collection of analyzed signals or insights derived from each user's behavior and relationships to content, topics, and contacts.