

MINUTES
Administrative Committee-Finance Committee
September 24, 2019

- I. Administrative-Finance Committee Co-chair George Smiley convened the Administrative-Finance Committee meeting at 1:30 p.m. on 9/24/19 in the 8th Floor Council Conference Room.
- II. Council members present were: Mr. Carter, Ms. Diller, Ms. Durham, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Cartier, Ms. Hartley-Nagle, Mr. Tackett and Mr. Bell.
- III. Ms. Kilpatrick made a motion to accept the minutes from the 9/10/19 Finance Committee Meeting. The motion was seconded by Ms. Diller and the minutes were unanimously approved.
- IV. Resolutions:

R19-169: AMEND THE FY2020 CAPITAL PROGRAM: APPROPRIATE \$8,051 FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, INFORMATION SYSTEMS EXPANSION II CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the resolution.
- The floor was opened to the public for comment and there was none.

R19-170: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR INFOR PUBLIC SECTOR, INC. FOR THE RENEWAL OF THE MAINTENANCE CONTRACT FOR ANNUAL TECHNICAL SERVICES AGREEMENT FOR THE OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$189,716.61. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the resolution.
- The floor was opened to the public for comment and there was none.

R19-171: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR RAVE WIRELESS, INC. FOR LICENSING ASSOCIATED WITH THE RAVE MOBILITY PANIC BUTTON FOR THE DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$200,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the resolution.
- The floor was opened to the public for comment and there was none.

R19-172: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR INTERFAITH HOUSING DELAWARE, INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$150,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the resolution.
- The floor was opened to the public for comment and there was none.

R19-173: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR HABITAT FOR HUMANITY OF NEW CASTLE COUNTY, INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$150,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the resolution.
- The floor was opened to the public for comment and there was none.

R19-174: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR HABITAT FOR HUMANITY OF NEW CASTLE COUNTY, INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$75,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the resolution.
- The floor was opened to the public for comment and there was none.

R19-175: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR 2 FISH HOME RENOVATIONS FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$100,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the resolution.
- The floor was opened to the public for comment and there was none.

V. Ordinances:

°19-089: AMEND THE FY2020 APPROVED OPERATING BUDGET: APPROPRIATE FUNDING RECEIVED FROM THE REGISTER OF WILLS TECHNOLOGY FEE ACCOUNT, RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT AND CLERK OF THE PEACE TECHNOLOGY FEE ACCOUNT TO THEIR RESPECTIVE CONTRACTUAL SERVICES BUDGET LINE ITEMS FOR YEAR TWO OF MICROSOFT OFFICE 365 LICENSING. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the ordinance.
- The floor was opened to the public for comment and there was none.

°19-090: AMEND THE FY2020 CAPITAL BUDGET: APPROPRIATE \$8,051 FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT WITHIN THE OFFICE OF THE RECORDER OF DEEDS TO THE DEPARTMENT OF ADMINISTRATION, INFORMATION SYSTEMS EXPANSION II CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the ordinance. Mr. Smiley noted that this is the companion legislation to R19-169.
- The floor was opened to the public for comment and there was none.

°19-093: AMEND THE FY2020 APPROVED OPERATING BUDGET: APPROPRIATE \$54,000 FROM THE NEW CASTLE COUNTY TECHNOLOGY FEE ACCOUNT WITHIN THE OFFICE OF THE RECORDER OF DEEDS TO THE NEW CASTLE COUNTY COUNCIL CONTRACTUAL SERVICES LINE ITEM FOR FISCAL YEAR 2020. Introduced by: Mr. Carter, Mr. Smiley

- Mr. Smiley read the title.
- Mr. Carter explained the ordinance.
- The floor was opened to the public for comment and there was none.

VI. Other:

- **UBS Quarterly Presentation & DANA Investment Advisors**
 - Andre Kamber and Matthew Slowinski from DANA Investment Advisors gave a presentation on the County’s Cash Reserves and responded to Council Members’ questions.
 - David Sears, UBS, gave a presentation on the County’s investments and responded to Council Members’ questions.

• **New Castle County Council Grant Requests/Community Events:**

Grant Applicant	Sponsor	Amount Approved	Council Member Motion/Second	Vote
M.O.T. Senior Center	Carter	\$2500	Carter/Kilpatrick	Yes – 9 No – 0 Not Voting – 1 (Smiley)
Glasgow Court Tenant Association	Tackett	\$750	Diller /Kilpatrick	Yes – 9 No – 0 Not Voting – 1 (Smiley)

-- Council Members present for the Vote: Carter, Cartier, Diller, Durham, Hartley-Nagle, Hollins, Kilpatrick, Sheldon, Smiley, Street

- **Expense & Revenue Round Table** – None

- **Comments by the Executive Office –**
 - Mike Hojnicky – Executive Office – provided an update on the Tier project.

- **Other –**
 - Mr. Smiley moved to change Tara Finnigan’s work schedule from 9:00-5:00 to 8:30-4:30. The motion was seconded by Ms. Diller and approved.

 - Mr. Street requested an update from the County Executive’s office on the vacant Director of Public Safety’s position. Discussion amongst Member’s of Council took place.
 - Mr. Smiley requested that the Executive Office provide an update under other at this evening’s Council Meeting.

 - Ms. Diller resigned as co-chair to the Boards and Commissions Subcommittee. Ms. Diller moved to appoint Ms. Durham as co-chair to the Boards and Commissions Subcommittee. The motion was seconded and approved.

VIII. Public Comment – None

IX. Ms. Kilpatrick made a motion to adjourn, it was seconded by Ms. Diller and unanimously approved. The meeting was adjourned at 2:28 PM.

A recording of the meeting is available upon request. Respectfully submitted by Tara Finnigan, Legislative Aide to Administrative-Finance Committee Co-Chair George Smiley.