

Administrative-Finance Committee
CO-CHAIR, GEORGE SMILEY
COUNCILMAN SEVENTH DISTRICT
CO-CHAIR, JOHN J. CARTIER
COUNCILMAN EIGHTH DISTRICT



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NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
July 23, 2019 – 1:30 p.m.
Joseph M. Reda Council Conference Room

Minutes

- I.** Administrative-Finance Co-Chair John Cartier called the Administrative-Finance Committee to order at 1:30 on Tuesday, July 23, 2019. Council Members present during the meeting were: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett, and Mr. Woods
- II.** APPROVAL OF MINUTES: Councilman Smiley made a motion to approve the 7/9/19 Administrative Finance Committee Minutes, Ms. Kilpatrick seconded the motion, and the minutes were adopted unanimously

III. RESOLUTIONS:

R19-133: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR THE STATE OF DELAWARE, DEPARTMENT OF HEALTH AND SOCIAL SERVICES FOR ANIMAL CONTROL SERVICES AS MANDATED BY THE STATE OF DELAWARE FOR THE DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$1,575,666.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title and explained the resolution, Mr. Smiley expressed a reservation regarding the legislation.
- Mr. Cartier announced his intention to table the legislation until council's concerns were answered by the state.

IV. ORDINANCES:

°19-073: AMEND THE FY2019 APPROVED OPERATING BUDGET: APPROPRIATE STATE OF DELAWARE FUNDING RECEIVED FOR THE NEW CASTLE COUNTY POLICE EMPLOYEE'S RETIREMENT SYSTEM TO THE DEPARTMENT OF PUBLIC SAFETY EMPLOYEE BENEFITS BUDGETARY LINE ITEM. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title and explained the ordinance
- CFO Gregor spoke on behalf of the department of Finance

°19-033: (STATUS: TABLED) TO AMEND THE PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES AND REVISE THE CLASS SPECIFICATION FOR THE POSITION OF PAYROLL SUPERVISOR. Introduced by: Ms. Hartley-Nagle

- Mr. Cartier read the title and Ms. Hartley-Nagle explained that she had intended to lift this piece of legislation from the table, but now intended to leave it tabled.
- CFO Gregor and CAO Phillips spoke on behalf of the administration

V. BOARDS AND COMMISSIONS APPOINTMENTS: The Committee then heard the following reappointments and appoints:

a. Executive Reappointments

- Robert Snowden – Planning Board
- Ruth Visvardis – Planning Board

b. Executive Appointments

- Subira Ibrahim – Library Advisory Board
- Charles Nagle – DRAC of North St. George’s Bridge

VI. OTHER:

- Streaming of Council Meetings Discussion (possible vote) (Jim)
 - o Mr. Carter presented options to move forward with the streaming of council meetings.
 - o After consideration of the two options, Mr. Carter proposed and moved for option number 1, Mr. Smiley seconded the motion.
 - o A roll call vote was conducted returning a result of 9-1-3 in favor of the motion (Yes: Bell, Carter, Cartier, Diller, Durham, Hollins, Kilpatrick, Sheldon, Smiley. No: Hartley-Nagle. Not Voting: Street, Tackett, Woods)
- Maintenance Corporation Fee Update w/ CFO Gregor
 - o Michael Smith presented on behalf of Finance and was questioned by Council members on the plans to adjust the Maintenance Corporation Fees
- Fiscal Update: 2019 Preliminary Results w/ CFO Gregor
 - o David Gregor presented his report which included the returns of the past fiscal year, and the look ahead.
 - o Also presenting from the administration were: Deny Hardman, Vanessa Phillips
- Status and proposed resolution of the property tax assessment issue regarding agricultural structures
 - o Mr. Carter introduced the issue, and Ms. Durham indicated she had been in touch with residents that were concerned
 - o Stewart Ramsey of the New Castle County Farm Bureau made a presentation on the topic as well.
- Discussion and appointment of two representatives from New Castle County Council to the State’s Local Service Function Task Force as outlined in House Concurrent Resolution No. 54
 - o Mr. Smiley made a motion to appoint Mr. Cartier and Ms. Diller to the Taskforce. Ms. Kilpatrick seconded the motion.
 - o The Council President did not vote, all others voted yes on the motion and it carried.

- New Castle County Council Grant Requests/Community Events

GRANT APPLICANT	Grant Amount	INTENDED USE OF GRANT	PRIOR COUNCIL GRANTS IN CURRENT FISCAL YEAR	COUNCIL MEMBER MOTION/ SECOND	Vote
Civic Association of Deacon Walk	\$518 (Kilpatrick: 518)	To support their community event.	No	Kilpatrick/ Sheldon	8 – 0 – 1 (Smiley, Not Voting)
Kappa Mainstream Leadership, Inc.	Up to \$2500 (Bell: 500)	Sponsorship to support their 2 nd annual golf tournament.	No	Bell / Kilpatrick	8 – 0 – 1 (Smiley, Not Voting)
Carrcroft Civic Association	\$1500 (Cartier: 1500)	For maintenance and replanting of trees in common areas throughout the community	No	Cartier / Kilpatrick	8 – 0 – 1 (Smiley, Not Voting)
United Way of Delaware, Inc.	\$2500 (Woods: 2000) (Kilpatrick: 500)	To support the 2019 AFL-CIO Golf Classic.	No	Woods / Kilpatrick	7 – 0 – 1 (Smiley, Sheldon, Not Voting)
The Highlands of Pike Creek Valley Civic Association	\$800 (Sheldon: 800)	To support their community summer pool party for residents.	No	Sheldon / Kilpatrick	8 – 0 – 1 (Smiley, Not Voting)

- Expense & Revenue Round Table
- Comments by the County Executive Branch
- Other

VII. PUBLIC COMMENT:

VIII. ADJOURNMENT: