



**MINUTES**  
**New Castle County Council**  
**Administrative-Finance Committee**  
**June 9, 2020**  
**VIRTUAL ZOOM WEBINAR MEETING**

- I. Administrative-Finance Committee Co-chair John Cartier convened the Administrative-Finance Committee meeting at 6:02 p.m. on 6/9/20.
- II. Council members present: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett, Mr. Woods.
- III. Mr. Smiley made a motion to accept the minutes from the 5/26/20 Finance Committee Meeting. The motion was seconded by Ms. Kilpatrick and the minutes were unanimously approved.

IV. **RESOLUTIONS:**

- Mr. Cartier explained that the first thirteen resolutions are disbursements of funds from the CARES funding previously approved by Council to municipalities. He then read resolutions R20-090 through R20-102.

**R20-090: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CITY OF DELAWARE CITY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$62,300.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-091: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CITY OF NEW CASTLE FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$188,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-092: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CITY OF NEWARK FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$1,150,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-093: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CITY OF WILMINGTON FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$2,400,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-094: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWN OF BELLEFONTE FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$40,700.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-095: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWN OF ELSMERE FOR FINANCIAL ASSISTANCE FOR COVID RELATED**

**EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$204,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-096: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWN OF MIDDLETOWN FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$770,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-097: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWN OF NEWPORT FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$35,100.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-098: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWN OF ODESSA FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$12,400.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-099: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWN OF TOWNSEND FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$87,700.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-100: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR VILLAGE OF ARDEN FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$15,100.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-101: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR VILLAGE OF ARDENCROFT FOR A PASS-THROUGH GRANT FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$7,400.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-102: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR VILLAGE OF ARDENTOWN FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$9,100.00. Introduced by: Mr. Smiley, Mr. Cartier**

- Ms. Diller asked a question.
- NCC CFO Michael Smith answered Ms. Diller's question.
- Mr. Carter asked a question.
- NCC CFO Michael Smith answered Mr. Carter's question.
- The floor was opened to the public and there were no comments.

- Mr. Cartier explained that the next 21 resolutions are disbursements of funds from the CARES funding previously approved by Council to NCC fire companies. He then read resolutions R20-103 through R20-123.

**R20-103: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR AETNA HOSE HOOK AND LADDER FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$80,692.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-104: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR BELVEDERE FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$39,167.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-105:** AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR BRANDYWINE HUNDRED FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$40,309.00. Introduced by: Mr. Smiley, Mr. Cartier

**R20-106:** AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CHRISTIANA FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$67,231.00. Introduced by: Mr. Smiley, Mr. Cartier

**R20-107:** AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CLAYMONT FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$53,770.00. Introduced by: Mr. Smiley, Mr. Cartier

**R20-108:** AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CRANSTON HEIGHTS FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$39,167.00. Introduced by: Mr. Smiley, Mr. Cartier

**R20-109:** AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR DELAWARE CITY FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$45,688.00. Introduced by: Mr. Smiley, Mr. Cartier

**R20-110:** AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR ELSMERE FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$40,309.00. Introduced by: Mr. Smiley, Mr. Cartier

**R20-111:** AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR FIVE POINTS FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$40,309.00. Introduced by: Mr. Smiley, Mr. Cartier

**R20-112:** AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR GOODWILL FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$45,688.00. Introduced by: Mr. Smiley, Mr. Cartier

**R20-113:** AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR HOCKESSIN FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$40,309.00. Introduced by: Mr. Smiley, Mr. Cartier

**R20-114:** AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR HOLLOWAY TERRACE FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$44,547.00. Introduced by: Mr. Smiley, Mr. Cartier

**R20-115:** AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR MILL CREEK FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$53,770.00. Introduced by: Mr. Smiley, Mr. Cartier

**R20-116:** AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR MINQUADALE FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED

**EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$39,167.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-117: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR MINQUAS FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$44,547.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-118: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR ODESSA FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$53,770.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-119: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR PORT PENN FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$44,547.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-120: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TALLEYVILLE FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$40,309.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-121: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TOWNSEND FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$39,167.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-122: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR VOLUNTEER HOSE FIRE COMPANY OF MIDDLETOWN FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$53,770.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-123: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR WILMINGTON MANOR FIRE COMPANY FOR FINANCIAL ASSISTANCE FOR COVID RELATED EXPENDITURES FOR THE DEPARTMENT OF ADMINISTRATION IN THE AMOUNT OF \$53,770.00. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Bell commented.
- The floor was opened to the public and there were no comments.
  
- Mr. Cartier explained that the next 7 resolutions are pass-through disbursements of funds to NCC non-profit entities. He then read resolutions R20-124 through. R20-130.

**R20-124: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CITY OF NEWARK PLANNING AND DEVELOPMENT DEPARTMENT FOR A PASS-THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$168,781.68. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-125: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR COMMUNITY LEGAL AID SOCIETY INC. FOR A PASS-THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$100,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-126: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR FAMILY PROMISE OF NORTHERN NEW CASTLE COUNTY INC. FOR A PASS-**

**THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$120,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-127: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR FAMILY PROMISE OF NORTHERN NEW CASTLE COUNTY INC. FOR A PASS-THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$248,531.76. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-128: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR MINISTRY OF CARING FOR A PASS-THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$100,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-129: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR SALVATION ARMY FOR A PASS-THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$50,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-130: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR YWCA DELAWARE INC. FOR A PASS-THROUGH GRANT FOR COVID RESPONSE ACTIVITIES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$50,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Hollins commented and asked a question.
- Mr. Cartier commented.
- NCC Community Services Manager Carrie Casey explained the funding of these non-profits.
- Ms. Hartley-Nagle commented.
- The floor was opened to the public and there were no comments.

## **V. ORDINANCES:**

**°20-052: TO PROVIDE FOR THE INSTALLATION OF GRANVILLE STREET LIGHTS IN THE SUMMIT CIRCLE SUBDIVISION LOCATED IN PENCADER HUNDRED AND FOR A LIGHT TAX BASED ON THE COST OF STREET LIGHTS. Introduced by: Mr. Bell**

- Mr. Cartier read the resolution.
- Mr. Bell commended.
- The floor was opened to the public and there were no comments.

**°20-053: AMEND THE GRANTS BUDGET: FOR FY2020, APPROPRIATE ADDITIONAL FEDERAL FUNDS OF \$326,455.24 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO THE FY2015 HOME INVESTMENT PARTNERSHIP PROGRAM (HOME), WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller**

- Mr. Cartier read the ordinance.
- Ms. Diller commented.
- The floor was opened to the public and there were no comments.

**°20-054: AMEND THE GRANTS BUDGET: APPROPRIATE \$290,288 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO A SPECIAL HOUSING CHOICE VOUCHER CARES ACT PROGRAM DESIGNATED AS SECTION 8 HCV-CV TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES TO RESPOND TO THE CORONAVIRUS PANDEMIC. Introduced by: Mr. Hollins, Ms. Diller**



- Mr. Cartier read the ordinance.
- Ms. Diller commented.
- NCC Community Services Manager Carrie Casey explained the funding of this program.
- The floor was opened to the public and there were no comments.

**°20-059: AMEND THE FY2020 APPROVED SEWER FUND OPERATING BUDGET: APPROPRIATE \$30,000 TO THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE CONTRACTUAL SERVICES BUDGET LINE ITEM. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Cartier read the ordinance.
- NCC CFO Michael Smith explained the program.
- The floor was opened to the public and there were no comments.

**°20-060: AMEND THE GRANTS BUDGET: APPROPRIATE FUNDING FROM NEW CASTLE COUNTY COUNCIL TO THE SENIOR HOME REPAIR PROGRAM GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Tackett**

- Mr. Cartier read the ordinance.
- Mr. Tackett commented.
- Mr. Smiley made a comment that this ordinance and the next two ordinances are substitutes.
- Ms. Kilpatrick, Mr. Bell, Mr. Cartier announced that they were providing additional funding to this program.
- The floor was opened to the public and there were no comments.

**°20-061: AMEND THE GRANTS BUDGET: APPROPRIATE FUNDING FROM THE NEW CASTLE COUNTY COUNCIL TO THE 2020 NEW CASTLE COUNTY SUMMER YOUTH EMPLOYMENT GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Street**

- Mr. Cartier read the ordinance as substitute 1 to this ordinance.
- Mr. Street commented.
- The floor was opened to the public and there were no comments.

**°20-062: AMEND THE FY2020 APPROVED OPERATING BUDGET: REDUCE THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO PROVIDE FUNDING FOR NEW CASTLE COUNTY GRANTS. Introduced by: Mr. Tackett, Mr. Street**

- Mr. Cartier read the ordinance as substitute 1 to this ordinance and also explained ordinance.
- Mr. Street commented.
- The floor was opened to the public and there were no comments.

**°20-064: TO AMEND *NEW CASTLE COUNTY CODE* ARTICLE 5 (“DEPARTMENTS AND OFFICES”) TO CREATE A NEW EXCEPTION TO THE PURCHASING OF SUPPLIES AND SERVICES RELATED TO THE COVID-19 PUBLIC HEALTH EMERGENCY. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Cartier read and explained the ordinance.
- Mr. Carter commented.
- NCC Chief of Technology and Administrative Services Michael Hojnicky further explained this ordinance.
- Mr. Street, Ms. Kilpatrick commented.
- Nellie Hill, Clerk of Council commented.
- Ms. Hartley-Nagle, Mr. Smiley, Mr. Hollins commented.
- Mr. Cartier explained that a floor amendment will be introduced at the Council Meeting to this ordinance.
- The floor was opened to the public and there were no comments.

**°20-065: TO AMEND NEW CASTLE COUNTY CODE CHAPTER 2 (“ADMINISTRATION”), ARTICLE 2 (“COUNTY COUNCIL”) TO CREATE A NEW EXCEPTION TO THE APPROVAL OF CONTRACTS BY COUNTY COUNCIL RELATED TO THE COVID-19 PUBLIC HEALTH EMERGENCY. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Cartier read ordinance and noted that a floor amendment will be introduced at the Council Meeting to this ordinance.
- Mr. Street commented.
- The floor was opened to the public and there were no comments.

**VI. OTHER:**

- New Castle County Council Grant Requests/Community Events
  - Mr. Sheldon made a motion to move \$600 from Old Mill Manor from block party and move it be used for grass cutting and maintenance. Mr. Cartier seconded.
  - Motion passed unanimously.
  - Mr. Smiley commented.
  
  - Mr. Cartier made a motion that three communities that applied for grants, Green Acres, Wycliffe, and Afton be given a 90 day extension to turn in grant reports.
  - Mr. Smiley commented.
  - Ms. Kilpatrick commented.
  - Mr. Smiley made a motion to extend deadline for all outstanding grants reports for FY 2020 to the end of September 30, 2020.
  - Mr. Cartier withdrew his motion and seconded Mr. Smiley’s motion. Motion passed unanimously.
  
- Expense & Revenue Round Table
  - None
  
- Comments by the County Executive Branch
  - NCC Chief of Technology and Financial Services Mike Hojnicky commented about purchase order system changes.
  - NCC Executive Office Assistant Sue Moore commented about COVID task force and COVID-19 testing schedules.
  
- Other -

**VII. PUBLIC COMMENT:**

- DCC Tara Finnigan read a question from the Zoom Chat from Dave Delgrande regarding Ordinance 20-065. Michael Smith, CFO, answered the question.
- Ms. Janis Lorah asked a question about county playgrounds.
- Mr. Cartier and Ms. Kilpatrick also answered question.
- Mr. Hollins and Mr. Cartier commented.

**VIII. ADJOURNMENT:**

Mr. Smiley made a motion to adjourn. Ms. Kilpatrick seconded. The motion was unanimously approved and the meeting was adjourned at 7:04 PM.

***A recording of this meeting is available upon request. Respectfully submitted by Michele Rossi Gildea, Legislative Aide to Administrative-Finance Committee Co-Chair John Cartier.***

***\*In accordance with Governor Carney’s Proclamation, coupled with the Governor’s Declaration of a State of Emergency, New Castle County Council held this meeting as a telephone and video conference, utilizing Zoom Webinar. Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1>***