



**NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
June 8, 2021–5:00 P.M.
*Virtual Zoom Webinar Meeting***

MINUTES

I. MEETING CALL TO ORDER:

The meeting was called to order at 5:19 PM. Members present: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett and Mr. Woods.

II. APPROVAL OF MINUTES:

Approval of Administrative-Finance minutes of May 25, 2021

A motion was made by Mr. Smiley and seconded by Ms. Kilpatrick to approve the minutes of the May 25, 2021 Administrative-Finance meeting. The vote was unanimously in favor of approval.

III. RESOLUTIONS:

R21-103: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR ANDE CORPORATION FOR PURCHASE AGREEMENT FOR RAPID DNA ANALYSIS MACHINE FOR THE DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$95,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read and explained the resolution.
- The floor was opened to the public and there were no comments

R21-105: APPROVING THE RECREATIONAL PROPERTY TAX-EXEMPT STATUS OF THE CRESTMOOR SWIM CLUB LOCATED AT 640 W. SUMMIT AVENUE, WILMINGTON, DELAWARE TAX PARCEL NO. 07-042.20-033. Introduced by: Mr. Woods

- Mr. Cartier read the resolution.
- Mr. Woods explained the resolution.
- Mr. Cartier commented.
- Mr. Cartier noted that Ms. Hartley-Nagle joined the meeting.
- The floor was opened to the public and there were no comments.

R21-106: RESOLUTION APPROVING REISSUANCE OF CERTAIN BONDS OR NOTES BY THE CLAYMONT FIRE COMPANY NO. 1. Introduced by: Mr. Cartier

Public Hearing

- Mr. Cartier read and explained the resolution.
- The floor was opened to the public and there were no comments.

R21-107: AUTHORIZING THE COUNTY EXECUTIVE TO SIGN AN AGREEMENT BETWEEN THE STATE OF DELAWARE, DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL AND NEW CASTLE COUNTY AND TO AMEND THE FY2021

CAPITAL PROGRAM: TO AMEND THE CAPITAL PROJECT DESCRIPTION FOR THE WATER QUALITY IMPROVEMENT PLAN CAPITAL PROJECT TO RECOGNIZE ROBSCOTT MANOR AS A SUB-PROJECT. Introduced by: Mr. Sheldon, Mr. Woods, Ms. Diller

- Mr. Cartier read the resolution.
- Ms. Diller explained the resolution.
- The floor was opened to the public and there were no comments.

[R21-108](#): AUTHORIZING THE CHIEF ADMINISTRATIVE OFFICER TO ACCEPT A DONATION OF A PAVILION, PARK BENCHES AND OTHER ITEMS FROM THE FRIENDS AND FAMILY OF JOSHUA BORIN. Introduced by: Ms. Durham

- Mr. Cartier read the resolution.
- Ms. Durham explained the resolution.
- Mr. Cartier commented.
- NCC Parks Division Manager Kendall Sommers further explained.
- The floor was opened to the public and there were no comments.

[R21-110](#): AUTHORIZING THE EXECUTION OF A SOFTWARE AS A SERVICE AND PROFESSIONAL SERVICES AGREEMENT WITH TYLER TECHNOLOGIES, INC. TO PROVIDE AND IMPLEMENT A COMPUTER ASSISTED MASS APPRAISAL SYSTEM AND CONDUCT THE FISCAL YEAR 2024 GENERAL REASSESSMENT. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read and explained the resolution. He also noted it would be tabled.
- Mr. Smiley commented.
- Mr. Cartier explained further.
- The floor was opened to the public and there were no comments.

IV. ORDINANCES:

[°21-075](#): AMEND THE GRANTS BUDGET: APPROPRIATE FUNDING FROM NEW CASTLE COUNTY COUNCIL TO THE SENIOR HOME REPAIR PROGRAM GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Smiley, Ms. Diller

- Mr. Cartier read the ordinance.
- Mr. Smiley commented and explained. He also will be offering a floor amendment.
- Ms. Diller asked a question.
- Mr. Smiley answered Ms. Diller's question.
- The floor was opened to the public. Nancy Willing, from the Civic League, asked a question, which Mr. Smiley answered.

[°21-076](#): AMEND THE FY2021 APPROVED OPERATING BUDGET: REDUCE THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO PROVIDE FUNDING FOR NEW CASTLE COUNTY GRANTS. Introduced by: Mr. Smiley, Ms. Diller

- Mr. Cartier read the ordinance.
- The floor was opened to the public and there were no comments.

[°21-066](#): (STATUS: TABLED) TO AMEND NEW CASTLE COUNTY CODE CHAPTER 2 ("ADMINISTRATION"), ARTICLE 5 ("DEPARTMENTS AND OFFICES"), SECTION 2.05.306 ("OPEN SPACE ADVISORY COMMITTEE") RELATING TO MEMBERSHIP OF THE OPEN SPACE ADVISORY COMMITTEE. Introduced by: Ms. Durham, Mr. Carter

- Mr. Cartier read the ordinance.

- Ms. Durham explained.
- Council members discussed the ordinance.
- The floor was opened to the public.
 - Mr. David Yan, student from the Charter School of Wilmington, President Environmentalism Club, commented.
 - Ms. Stephanie Messinger, teacher, commented.
 - Ms. Neha Veeragan, student leader from the Statewide Youth Environmental Summit commented.
 - Ms. Nancy Willing, NCC Civic League, commented.
 - Ms. Dora Williams commented.
 - Ms. Sherri Evans Stanton, Director of the Sierra Club of Delaware, commented.
 - Ms. Penny Dryden, Executive Director of Community and Empowerment Connections, Inc. commented.

V. OTHER:

- New Castle County Council Grant Requests/Community Events

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Greater Newark Boys and Girls Club	Mr. Tackett	\$2,500	Mr.Tackett/ Mr.Carter	Yes-12 No- 0 Not Voting-1 (Smiley)
Epilepsy Foundation of Delaware	Mr. Sheldon	\$250	Mr. Sheldon /Mr. Woods	Yes-12 No- 0 Not Voting-1 (Smiley)
Taylor's Bridge Community Center	Mr. Carter	\$500	Mr. Carter/Mr. Tackett	Yes-12 No- 0 Not Voting-1 (Smiley)
Wedgewood Swim Club	Mr. Woods	\$1,500	Mr.Woods/Mr.Tackett	Yes-12 No- 0 Not Voting-1 (Smiley)
Center for Historic Architecture and Design	Ms. Durham	\$2,500	Ms. Durham/Mr. Carter	Yes-12 No- 0 Not Voting-1 (Smiley)
Talleyville Fire Company, Inc.	Ms. Durham	\$2,500	Ms. Durham/Mr. Woods	Yes-12 No- 0 Not Voting-1 (Smiley)
Christina Cultural Arts Center, Inc.	Mr. Hollins	\$2,500	Mr. Hollins/Mr. Woods	Yes-12 No- 0 Not Voting-1 (Smiley)
Creative Vision Factory	Mr. Hollins	\$2,500	Mr. Hollins/Mr. Woods	Yes-12 No- 0 Not Voting-1

				(Smiley)
Safe United Neighborhoods	Mr. Hollins	\$1,200	Mr. Hollins/Mr. Woods	Yes-12 No- 0 Not Voting-1 (Smiley)
Police Athletic League of Wilmington	Mr. Hollins	\$2,500	Mr. Hollins/Mr. Woods	Yes-12 No- 0 Not Voting-1 (Smiley)
Boys Scouts of America Troop 111	Mr. Carter	\$500	Mr. Carter/Mr. Woods	Yes-12 No- 0 Not Voting-1 (Smiley)
Newport Skate Park (c/o Better Life Outreach Ministries, Inc.)	Mr. Woods	\$2,500	Mr. Woods/Mr. Carter	Yes-12 No- 0 Not Voting-1 (Smiley)
Hockessin 4 th of July Celebration	Ms. Kilpatrick	\$6,000**	Ms. Kilpatrick/Mr. Bell	Yes-12 No- 0 Not Voting-1 (Smiley)
Mother Africa Union Church- Mt. Olive Fund	Ms. Durham Mr. Hollins Mr. Street	Up to 18,000	Ms. Durham/Mr. Carter	Yes-12 No- 0 Not Voting-1 (Smiley)

--Council members present for the vote on grants: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett and Mr. Woods.

*Mr. Hollins commented on several members' previous commitment to award the remainder of their FY 2020 grant accounts to the Mt. Olive Cemetery. Mr. Hollins, Mr. Street and Ms. Durham are donating. Amounts are above.

Ms. Durham made a motion to suspend the rules and go above the \$2,500 cap. Mr. Smiley seconded. The vote was unanimously in favor.

Ms. Durham made a second motion, after input from Clerk of Council Nellie Hill and Mr. Smiley to raise the grant limit to \$18,000. Mr. Carter seconded. The vote was unanimously in favor.

**MS. Kilpatrick made a motion to suspend the rules to go above the \$2,500 cap. The motion was seconded by Mr. Smiley. The vote was unanimously in favor.

-Expense & Revenue Round Table

-None

-2021 Council Meeting Schedule Adjustment – August/December 2021

(Mr. Smiley)

1) Proposal for discussion and vote: Suspend all Council Meetings that would be normally scheduled for August 10, 2021 and Reschedule all Council Meetings normally scheduled for August 24, 2021 to be held on August 31, 2021.

-Mr. Smiley made a motion for the above (1) and Ms. Kilpatrick seconded. The vote to approve was unanimously in favor.

2) Proposal for discussion and vote: Suspend all Council Meetings that would normally be scheduled for December 28, 2021. Next Regularly Scheduled Council Meetings

would be January 11, 2022.

-Mr. Smiley made a motion for the above (2) and Mr. Carter seconded. The vote to approve was unanimously in favor.

- **Update and briefing from CFO Smith on the remaining unexpended Federal Cares Act funds.**
 - Mr. Cartier postponed this item.
 - Mr. Hollins and Mr. Smiley commented.
 - NCC CFO Smith agreed.

- **Discussion of format and schedule for County Council workshops to discuss American Rescue Plan (ARP) funding priorities**
 - Mr. Cartier explained the workshops.
 - Mr. Carter commented.
 - Mr. Cartier commented.
 - Mr. Hollins commented.
 - Mr. Cartier commented.

- **Other**
 - None

VI. PUBLIC COMMENT

-Ms. Mary Tucker commented on grant amounts and asked questions.

-Mr. Smiley, Mr. Sheldon, Mr. Hollins, Mr. Cartier and Mr. Street explained grants to Ms. Tucker.

VII. ADJOURNMENT

- Mr. Smiley made a motion to adjourn, and Mr. Carter seconded. The motion to adjourn was unanimous. The meeting was adjourned at 6:53 PM.

A recording of this meeting is available upon request. Respectfully submitted by Michele Gildea, Legislative Assistant.

****In accordance with Governor Carney's recently issued *Proclamation*, coupled with the Governor's *Declaration of a State of Emergency*, New Castle County Council held this meeting as a telephone and video conference, utilizing **zoom** Webinar. Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1>**