



MINUTES
New Castle County Council
Administrative-Finance Committee
May 12, 2020
VIRTUAL ZOOM WEBINAR MEETING

- I. Administrative-Finance Committee Co-chair John Cartier convened the Administrative-Finance Committee meeting at 5:08 PM on 5/12/20.
- II. Council members present: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Tackett, Mr. Street, Mr. Woods.
- III. Mr. Smiley made a motion to accept the minutes from both the 4/27/20 Budget Hearing and the 4/28/20 Finance Committee meetings. The motion was seconded by Ms. Kilpatrick and the minutes of both meetings were unanimously approved.

IV. ORDINANCES

°20-036: AMEND THE FY2020 APPROVED SEWER FUND OPERATING BUDGET: REALIGN BUDGETARY FUNDING OF \$315,000 WITHIN THE DEPARTMENT OF PUBLIC WORKS TO FUND LEGAL FEES. Introduced by: Mr. Sheldon, Mr. Woods

- Mr. Cartier read ordinance.
- Mr. Sheldon explained.
- Mr. Cartier commented.
- The floor was opened to the public and there were no comments.

°20-037: AMEND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE EMPLOYEES REPRESENTED BY FRATERNAL ORDER OF POLICE, NEW CASTLE COUNTY LODGE NO. 5. Introduced by: Ms. Hartley-Nagle

- Mr. Cartier read ordinance.
- Ms. Hartley-Nagle requested comment from County Administration.
- Ms. Vicki Ford, Executive Assistant, NCC Office of Budget and Finance explained ordinance is related to arbitration.
- Mr. Smiley read portion of ordinance specifics.
- The floor was opened to the public and there were no comments.

°20-039: AMEND THE GRANTS BUDGET: APPROPRIATE \$1,427,933 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO A SPECIAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM DESIGNATED AS CDBG-CV TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES TO RESPOND TO THE CORONAVIRUS PANDEMIC. Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read ordinance.

- Mr. Hollins briefly explained ordinance.
- Carrie Casey, NCC Department of Community Services Manager explained ordinance funding usage in depth. Ms. Casey also answered questions from Council members.
- Several Council members commented.
- The floor was opened to the public and there were no comments.

°20-040: AMEND THE GRANTS BUDGET: APPROPRIATE \$690,366 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO A SPECIAL EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM DESIGNATED AS ESG-CV TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES TO RESPOND TO THE CORONAVIRUS PANDEMIC. Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read ordinance.
- Ms. Diller briefly explained ordinance.
- Carrie Casey further explained ordinance funding usage.
- Mr. Cartier commended Ms. Casey
- The floor was opened to the public and there were no comments.

°20-021: TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 26 (“HUMANRESOURCES”) REGARDING THE REEMPLOYMENT OF PENSIONERS. Introduced by: Ms. Kilpatrick, Ms. Sheldon

- Mr. Cartier read ordinance.
- Ms. Kilpatrick explained ordinance
- Mr. Sheldon added further explanation
- The floor was opened to the public and there were no comments.

V. RESOLUTIONS

R20-080: NEW CASTLE COUNTY COUNCIL’S CURRENT NEW CASTLE COUNTY AIRPORT CONTRACT RECOMMENDATION. Introduced by: Mr. Smiley, Mr. Woods

- Mr. Cartier read resolution.
- Mr. Smiley explained resolution and read additional portions and explained goal of resolution.
- Mr. Woods added further explanation.
- Ms. Hartley-Nagle proposed to amend resolution and read amendment.
- Council members discussed resolution.
- The floor was opened to the public and there were several comments.
- Comments were made by Mr. Will Morey, NJ Freeholder from Cape May County concerning his county’s relationship with Delaware River and Bay Authority (DRBA).
- Mr. Alan Levin, Chair of NCC Airport Task Force, commented on task force relationship with DRBA.
- Mr. Thomas Cook, Executive Director of DRBA, discussed DRBA’s position.
- Mr. Smiley made a motion to move to Checkbook Update.

VI. OTHER:

- Department of Finance

- Checkbook Update
 - Mr. Michael Smith, NCC CFO, explained NCC General Fund and Sewer Fund projections.
 - Mr. Cartier questioned Mr. Smith concerning COVID related funding.
 - Mr. Smith replied to Mr. Cartier’s questions.
 - The floor was opened to the public and there were no comments.

- Community Services Library Funding Update

- Marcus Henry, General Manager, NCC Community Services, commented on NCC county library funding increase.
- Mr. Bell thanked Mr. Henry for consideration of library funding.
- Mr. Cartier commented.
- The floor was opened to the public and there were no comments.

- New Castle County Council Grant Requests/Community Events

GRANT APPLICANT	SPONSOR	AMOUNT APPROVED	COUNCIL MEMBER MOTION/ SECOND	VOTE
Padua Academy	Bell	Bell -\$1000	Mr. Bell made motion. Ms. Kirkpatrick seconded.	Yes-12 No-0 Not Voting-1 (Smiley)
Connection Community Church *	Carter	Carter- \$500 Hollins- \$500 Cartier- \$250 Street- \$500 Bell- \$250 TOTAL= \$2,000	Mr. Carter made motion. Mr. Bell seconded.	Yes-12 No-0 Not Voting-1 (Smiley)
Middletown Mainstreet	Carter	Carter- \$2500	Mr. Carter made motion. Mr. Hollins seconded.	Yes-12 No-0 Not Voting-1 (Smiley)
Friends of Frenchtown Woods/The Delaware Audubon Society	Carter	Carter- \$2500	Mr. Carter made motion. Mr. Bell seconded.	Yes-12 No- 0 Not Voting-1 (Smiley)
YMCA of Delaware	Durham	Durham-\$1000 Carter- \$250 Woods- \$250 Hollins-\$500 Bell- \$250 Street- \$250 TOTAL= \$2,500	Ms. Durham made motion. Mr. Carter seconded.	Yes-12 No-0 Not Voting-1 (Smiley)

-- Council Members present for the vote on grants: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett and Mr. Woods.

* Mr. Carter made a motion to suspend cap of this grant to exceed \$1000. Mr. Smiley seconded. Motion was unanimously approved.
Mr. Carter then made a motion to make this grant \$2,500. Mr. Smiley seconded. Motion was unanimously approved.

- **Expense & Revenue Round Table**

- Mr. Cartier reported that there would be emergency ordinances introduced at Council Meeting related to federal COVID funding.
- Mr. Street commented on emergency ordinances.

- **Comments by the County Executive Branch**

- Ms. Susan Moore, NCC Policy Advisor, offered to answer question on memo concerning CARES Act.
- Mr. Cartier commented.
- Ms. Hartley-Nagle, Mr. Smiley and Mr. Hollins commented.

- **Other:** None

VII. **PUBLIC COMMENT:** None

VIII. **ADJOURNMENT:** Mr. Smiley made motion to adjourn. Ms. Kilpatrick seconded. Motion was unanimously approved. The meeting was adjourned at 6:43 PM.

A recording of this meeting is available upon request. Respectfully submitted by Michele Rossi Gildea, Legislative Aide to Administrative-Finance Committee Co-Chair John Cartier.

*In accordance with Governor Carney's Proclamation, coupled with the Governor's Declaration of a State of Emergency, New Castle County Council held this meeting as a telephone and video conference, utilizing Zoom Webinar. Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1>