



NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
April 13, 2021 – 5:00 P.M.
Virtual Zoom Webinar Meeting
MINUTES

I. MEETING CALL TO ORDER:

-The meeting was called to order at 5:00 PM by Councilman Cartier. Members present: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett and Mr. Woods.

II. APPROVAL OF MINUTES:

Minutes of March 23, 2021 Administrative-Finance Committee Meeting

-A motion was made by Mr. Smiley and seconded by Ms. Kilpatrick to approve the minutes of the March 23, 2021 meeting. The vote was unanimously in favor.

III. RESOLUTIONS:

R21-060: AUTHORIZING THE INCREASE OF \$37,717.24 TO THE PURCHASE ORDER CONTRACT FOR ABS AVIATION CONSULTANCY INC. FOR CONSULTING AND ADVISORY SERVICES FOR THE OFFICE OF THE COUNTY EXECUTIVE FOR A TOTAL PURCHASE ORDER CONTRACT OF \$81,261.49. Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Cartier read and explained the resolution. Mr. Smiley further explained.

-Mr. Bell recused himself from the discussion of resolution and vote pertaining to due to his employment at DRBA.

-Council members and NCC Director of Economic Development Char Patibanda discussed the resolution,

-The floor was opened to the public and there were no comments.

R21-061: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR STRYKER SALES CORP FOR ANNUAL PREVENTATIVE MAINTENANCE AND SERVICE FOR THE DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$92,341.08. Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Cartier read the resolution and explained resolution.

-Mr. Smiley corrected Mr. Cartier's explanation.

-The floor was opened to the public and there were no comments.

R21-062: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR WRIGHT LINE LLC FOR MODULAR WORK STATIONS FOR THE DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$55,897.81. Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Cartier read the resolution.

-The floor was opened to the public and there were no comments.

IV. ORDINANCES:

[°21-027:](#) AMEND THE GRANTS BUDGET: APPROPRIATE FUNDING FROM THE COUNTY COUNCIL FY2021 APPROVED OPERATING BUDGET TO THE 2021 NEW CASTLE COUNTY SUMMER YOUTH EMPLOYMENT GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Mr. Street, Mr. Smiley
-Mr. Cartier read the ordinance.
-Mr. Hollins explained the ordinance.
-Mr. Cartier commented.
-The floor was opened to the public and there were no comments.

[°21-028:](#) AMEND THE FY2021 APPROVED OPERATING BUDGET: APPROPRIATE FUNDING FROM THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO THE 2021 NEW CASTLE COUNTY SUMMER YOUTH EMPLOYMENT PROGRAM GRANT. Introduced by: Mr. Hollins, Mr. Street, Mr. Smiley
-Mr. Cartier read the ordinance.
-Mr. Hollins explained the ordinance.
-The floor was opened to the public and there were no comments.

[°21-030:](#) TO PROVIDE FOR THE INSTALLATION OF GRANVILLE WITH RIBS STREET LIGHTS WITH HIGH PRESSURE SODIUM (HPS) BULBS IN THE BAYMONT FARMS SUBDIVISION LOCATED IN THE ST GEORGES HUNDRED AND FOR A LIGHT TAX BASED ON THE COST OF STREET LIGHTS. Introduced by: Mr. Bell
-Mr. Cartier read the ordinance.
-Mr. Bell indicated the ordinance be understood by title.
-The floor was opened to the public and there were no comments.

[°21-031:](#) TO PROVIDE FOR THE INSTALLATION OF GRANVILLE WITH RIBS STREET LIGHTS WITH HIGH PRESSURE SODIUM (HPS) BULBS IN THE VILLAGE AT PINE VIEW SUBDIVISION LOCATED IN THE PENCADER HUNDRED AND FOR A LIGHT TAX BASED ON THE COST OF STREET LIGHTS. Introduced by: Mr. Tackett
-Mr. Cartier read and explained the ordinance.
-The floor was opened to the public and there were no comments.

[°21-032:](#) TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 2 (“ADMINISTRATION”), ARTICLE 2 (“COUNTY COUNCIL”) TO CREATE A NEW EXCEPTION TO THE APPROVAL OF CONTRACTS BY COUNTY COUNCIL RELATED TO CHARGES FOR UTILITIES SUCH AS SEWER, WATER, ELECTRICITY, GAS, CABLE AND LANDFILL. Introduced by: Mr. Smiley, Mr. Cartier
-Mr. Cartier read the ordinance.
-NCC Chief of Technical Administration and Services Michael Hojnicky explained.
-The floor was opened to the public and there were no comments.

[°21-033:](#) TO PROVIDE AMNESTY FROM PENALTY FOR HOMEOWNERS WHO PAY DELINQUENT TAX OBLIGATIONS ON IMPROVED RESIDENTIAL PROPERTY BY JUNE 25, 2021. Introduced by: Mr. Sheldon, Ms. Kilpatrick
-Mr. Cartier read the ordinance.
-Mr. Sheldon explained.
-Mr. Smiley and Mr. Sheldon commented.
-The floor was opened to the public and there were no comments.

[°21-034:](#) AMENDING *NEW CASTLE COUNTY CODE* CHAPTER 14 (“FINANCE AND

TAXATION”), SECTION 14.01.007. REGARDING FISCAL NOTES. Introduced by: Mr. Carter

-Mr. Cartier read the ordinance.

-Mr. Carter explained the ordinance and advised he would be tabling ordinance at council meeting and submitting substitute. He presented changes.

-Mr. Hollins and Mr. Carter commented.

-The floor was opened to the public and there were no comments.

V. OTHER:

- New Castle County Council Grant Requests/Community Events

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
M.O.T. Senior Center, Inc.	Mr. Carter	\$400	Mr.Carter/Mr.Holiins	Yes-12 No- 0 Not Voting- 1 (Smiley)
Friends of the Newark Free Library	Ms. Diller	\$2,500	Ms. Diller/Ms. Kilpatrick	Yes-12 No-0 Not Voting- 1 (Smiley)
Newark High School Parent Teacher Student Association (PTSA)	Ms. Diller	\$2,500	Ms. Diller/Ms. Kilpatrick	Yes-12 No- 0 Not Voting- 1 (Smiley)
Pilot School	Ms. Durham	\$2,500	Mr. Durham/Ms. Kilpatrick	Yes – 12 No- 0 Not Voting – 1 (Smiley)

Council Members present for the vote on grants: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett, and Mr. Woods.

-Mr. Smiley commented, reminding council staff to utilize the most recent grant application and to try to get grant reports submitted.

-Mr. Cartier commented.

-Mr. Smiley commented.

- Expense & Revenue Round Table

-Mr. Sheldon commented after discussing the need for a forestry crew with Public Works and NCC CFO Michael Smith that he would like an emergency stabilization fund established by the council and the executive branch for emergency hiring issues.

-Mr. Cartier, Mr. Street and Mr. Sheldon commented.

-The floor was opened to the public and there were no comments.

- Comments by the County Executive Branch

-NCC Policy Advisor Sue Moore indicated no comments from the Executive.

-Mr. Cartier commented that he looked forward to working with the Executive to disburse the funds from The American Rescue Plan.

-Ms. Moore commented.

-Mr. Street commented that he would like copies of agreements concerning police jurisdiction between the City of Wilmington and New Castle County.

-Ms. Moore thanked Mr. Street.

-Mr. Cartier thanked Ms. Moore and Ms. Moore responded.

- **Other**

-Overview of The American Rescue Plan and A Potential Process for Developing An Inclusive Strategy for Effective Use of ARP Funds.

- Mr. Cartier remarked that Mr. Carter would be giving a short presentation and stated that New Castle County will receive approximately 109 million dollars under ARP. He noted that members of council have expressed the desire to develop a process for council to appropriate funds.

-Mr. Hollins commented that in addition to ARP funds, other funds will be received.

-Mr. Carter introduced his presentation about ARP, additional funding, and strategies to best implement funding and made a presentation.

-Ms. Diller commented and made a motion for funding to be handled through the Finance Committee. The motion failed to receive a second.

-Council members then discussed issues related to the presentation at length. Mr. Street, Mr. Hollins, Ms. Durham, Mr. Carter, Mr. Cartier, Mr. Bell all commented on the presentation.

VI. PUBLIC COMMENT:

-Nancy Willing from Civic League commented on the ARP funds.

VII. ADJOURNMENT:

-Ms. Kilpatrick made a motion to adjourn, which Mr. Carter seconded. Motion to adjourn was unanimous. Meeting was adjourned at 6:20 PM.

A recording of the meeting is available upon request. Respectfully submitted by Michele Gildea, Legislative Assistant.

****In accordance with Governor Carney's recently issued *Proclamation*, coupled with the Governor's *Declaration of a State of Emergency*, New Castle County Council is holding this meeting as a telephone and video conference, utilizing **Zoom Webinar**. The link to join the meeting via computer, smart device, or smart phone is:**

<https://zoom.us/j/377322142>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1>