

Administrative-Finance Committee
CO-CHAIR, GEORGE SMILEY
COUNCILMAN SEVENTH DISTRICT
CO-CHAIR, JOHN J. CARTIER
COUNCILMAN EIGHTH DISTRICT



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NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
March 12, 2019 – 1:30 p.m.
8th Floor Council Conference Room

MINUTES

- I. Administrative-Finance Committee Co-Chair John Cartier convened the Administrative-Finance Committee Meeting at 1:33 on Tuesday, March 12, 2019 in the 8th floor Council Conference Room.
- II. Council Members present were: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Durham, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, and Mr. Tackett.
- III. Mr. Smiley made a motion to approve the minutes from the February 26th, 2019. The motion was seconded by Ms. Kilpatrick and the minutes were unanimously approved.
- IV. Resolutions:

R19-041: AUTHORIZING AN INCREASE OF \$4,900.00 TO THE PURCHASE ORDER CONTRACT FOR BENJAMIN BRIGGS TO PROVIDE PROFESSIONAL SERVICES AT THE ROUTE 9 EATERY FOR THE DEPARTMENT OF COMMUNITY SERVICES FOR A TOTAL PURCHASE ORDER CONTRACT OF \$24,900.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title
- Mr. Smiley explained the resolution and noted that it was connected to R19-042, the food service station at the Route 9 Library is not just an eatery it is also a teaching station.
- Ms. Durham asked about the possibility of reducing single use plastics at the eatery.
- The floor was opened to public comment, and there was none.

R19-042: AUTHORIZING AN INCREASE OF \$4,900.00 TO THE PURCHASE ORDER CONTRACT FOR BENJAMIN BRIGGS TO PROVIDE A TRAINING PROGRAM AT ROUTE 9 EATERY FOR THE DEPARTMENT OF COMMUNITY SERVICES FOR A TOTAL PURCHASE ORDER CONTRACT OF \$24,900.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title and noted its connection to R19-041
- The floor was opened to public comment and there was none.

V. Ordinances:

°19-016: TO AMEND NEW CASTLE COUNTY CODE CHAPTER 14 (“FINANCE AND TAXATION”) TO ESTABLISH THE REASSESSMENT RESERVE ACCOUNT WITHIN THE GENERAL FUND. Introduced by: Mr. Smiley, Ms. Kilpatrick, Ms. Diller, Mr. Carter, Mr. Cartier

- Mr. Cartier read the title and Mr. Smiley explained the legislation namely that this creates a line in the budget for the reassessment.
- The lawsuit was acknowledged, as well as the council’s hope for a partnership with the state in reassessing.
- The floor was opened to public comment and there was none.

°19-017: AMEND THE FY2019 APPROVED SEWER FUND OPERATING BUDGET: APPROPRIATE \$3,138,588 OF SEWER RATE STABILIZATION RESERVE TO THE DEPARTMENT OF PUBLIC WORKS SEWER FUND COMMUNICATION AND UTILITIES BUDGET LINE ITEM. Introduced by: Mr. Sheldon, Mr. Woods

- Mr. Cartier read the title and Mr. Sheldon explained the ordinance
- Tracy Surles spoke on behalf of Public Works
- This is part of the true up with the city, it is being paid under protest as we figure out the contract. This is paid out of the reserve.

VI. Other:

1. Presentation on Senior Citizen Tax Exemptions by Denzil Hardman
 - Council heard a brief presentation by Denny Hardman on the tax exemptions offered to seniors and how some of them are changing.

2. Consideration of the appointment of Michael Butler to the NCCFAC
 - Mr. Smiley announced his intention to suspend the rules and confirm Mr. Butler That evening.
 - The NCCFAC is currently shorthanded which makes this appointment timely
 - Mr. Butler works in the State Auditor’s office, when asked about conflicts of interest Mr. Butler assured Council that he had investigated the matter and it was permissible for him to serve in the Auditor office and the NCCFAC, but would need to recuse himself from auditing the County should that arise. Such an audit is unusual.

3. New Castle County Council Grant Requests:

Grant Applicant	Sponsor	Amount approved	Council Member Motion/ Second	Vote
Newark Senior Center	Diller	\$2,500	Kilpatric/Sheldon	8-0-1(Smiley Not Voting)
Piedmont Little League	Kilpatrick	\$2,500	Kilpatrick/Sheldon	8-0-1(Smiley Not Voting)

3 rd District Neighborhood Planning Council, Inc.	Street	\$2,500	Street/Sheldon	8-0-1(Smiley Not Voting)
Pencader Heritage Area Association	Tackett	\$2,500	Kilpatrick/Sheldon	8-0-1(Smiley Not Voting)
Brandywine Hills Community Association	Hollins	\$1,500	Hollins/Sheldon	8-0-1(Smiley Not Voting)
Connecting F4amilies Justice (CF4J)	Hartley- Nagle	\$1,000	Kilpatrick/Sheldon	8-0-1(Smiley Not Voting)

4. Mr. Smiley announced that the County Executive is putting out the Budget on the 26th and there will be a special Finance Committee meeting that day at the exec office at 9 AM

VII. Public Comment

1. John Spence asked Mr. Gregor what the amount of uncollected taxes were, he received an answer of close to a million dollars.

- VIII. Mr. Smiley moved to adjourn the meeting and the motion was seconded by Ms. Kilpatrick. The motion was approved unanimously and the meeting was adjourned at 2:24 PM