



**MINUTES**  
**New Castle County Council-**  
**Administrative-Finance Committee**  
**Joseph M. Reda 8<sup>th</sup> Floor Conference Room**  
**March 10, 2020**

- I. Administrative-Finance Committee Co-chair John Cartier convened the Administrative Finance Committee meeting at 4:00 p.m. on 3/10/20 in The Joseph M. Reda Conference Room.
- II. Council members present: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Tackett, Mr. Street, Mr. Woods.
- III. Mr. Smiley made a motion to accept the minutes from the 2/25/20 Finance Committee Meeting. The motion was seconded by Ms. Diller and the minutes were unanimously approved.
- IV. **RESOLUTIONS:**

**R20-056: AUTHORIZING A CONTRACT BETWEEN THE CITY OF WILMINGTON AND NEW CASTLE COUNTY COUNCIL REGARDING LIVE STREAMING AND BROADCASTING OF COUNTY COUNCIL MEETINGS AND THE EXECUTION THEREOF AND ANY OTHER NECESSARY DOCUMENTS BY COUNTY COUNCIL, AND FOR COUNTY COUNCIL TO TAKE ANY AND ALL NECESSARY ACTIONS RELATED THERETO, INCLUDING ISSUANCE OF A PURCHASE ORDER TO THE EXTENT NECESSARY. Introduced by: Mr. Carter, Mr. Smiley**

- Mr. Cartier read the resolution.
- Mr. Carter requested that Resolutions R20-056,057 and 058 be addressed together.
- Mr. Cartier assented and read the remained two resolutions into the record.

**R20-057: AUTHORIZING A CONTRACT BETWEEN THE NEW CASTLE COUNTY COUNCIL AND THE LERRO CORPORATION REGARDING LIVE STREAMING AND BROADCASTING OF COUNTY COUNCIL MEETINGS AND THE EXECUTION THEREOF AND ANY OTHER NECESSARY DOCUMENTS BY COUNTY COUNCIL, AND FOR COUNTY COUNCIL TO TAKE ANY AND ALL NECESSARY ACTIONS RELATED THERETO, INCLUDING ISSUANCE OF A PURCHASE ORDER TO THE EXTENT NECESSARY. Introduced by: Mr. Carter, Mr. Smiley**

**R20-058: AUTHORIZING A CONTRACT BETWEEN THE NEW CASTLE COUNTY COUNCIL AND SWAGIT PRODUCTIONS, LLC REGARDING LIVE STREAMING AND BROADCASTING OF COUNTY COUNCIL MEETINGS AND THE EXECUTION THEREOF AND ANY OTHER NECESSARY DOCUMENTS BY COUNTY COUNCIL, AND FOR COUNTY COUNCIL TO TAKE ANY AND ALL NECESSARY ACTIONS RELATED**

**THERETO, INCLUDING ISSUANCE OF A PURCHASE ORDER TO THE EXTENT NECESSARY. Introduced by: Mr. Carter, Mr. Smiley**

- Mr. Carter explained the resolutions.
- Council members and Counsel to Council discussed the resolutions.
- Mike Hojnicky answered a questions about NCC-TV.
- Mr. Carter informed Council he would introduce all three resolutions as a package at this evening.
- No comments from the public.

**R20-060: URGING THE NEW CASTLE COUNTY ADMINISTRATION TO IMMEDIATELY ASSESS AND CONSIDER THE PURCHASE OF CERTAIN PROPERTY SITUATED IN THE PORT PENN CORRIDOR AND TO THEREBY INCREASE LAND PRESERVATION IN NEW CASTLE COUNTY. Introduced by: Mr. Bell, Ms. Kilpatrick, Mr. Sheldon**

- Mr. Cartier read the resolution.
- Mr. Bell explained the resolution.
- Council members discussed the resolution.
- No comments from the public.

**V. ORDINANCES:**

**°20-013: TO AUTHORIZE ABATEMENT OF OUTSTANDING NEW CASTLE COUNTY REAL PROPERTY TAXES AND PENALTIES AND INTEREST ON THE PROPERTY OF THE CLAYMONT COMMUNITY CENTER, LOCATED AT 3301 GREEN STREET, CLAYMONT, DE, TAX PARCEL NUMBER 06-071.00-477. Introduced by: Mr. Cartier**

- Mr. Cartier read and explained the resolution. He also noted that the state is in process of drafting a comprehensive law to address this matter and has asked him to table his motion which he advised he would do.
- Council members discussed.
- County CFO Mike Smith answered questions.
- No comments from the public.

**VI. OTHER:**

- Boards & Commissions Reappointment, Board of Adjustment
  - Edward Thomas, candidate
    - Mr. Cartier read the appointment request.
    - Mr. Hollins commented in support.
    - No comments from the public.

**- New Castle County Council Grant Requests/Community Events**

<b>GRANT APPLICANT</b>	<b>SPONSOR</b>	<b>AMOUNT APPROVED</b>	<b>COUNCIL MEMBER MOTION/ SECOND</b>	<b>VOTE</b>
Holy Trinity (Old Swedes Foundation, Inc.)	Street	Street- \$2000	Mr. Street made motion. Ms. Kilpatrick seconded	Yes-11 No-0 Not Voting- 1 (Smiley)

Newark Area Welfare Committee	Diller	Diller- \$2500	Ms. Diller made motion. Ms. Kirkpatrick seconded	Yes-11 No-0 Not Voting- 1 (Smiley)
Green Acres Civic Association	Cartier	Cartier- \$300	Mr. Cartier made motion. Ms. Diller seconded	Yes-11 No-0 Not Voting- 1 (Smiley)

-- Council Members present for the vote on grants: Mr. Bell, Mr. Carter, Mr. Cartier Ms. Diller, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett and Mr. Woods.

### **Expense & Revenue Round Table**

- Mr. Smiley announced that he would introduce Ordinance 20-016 that evening to donate \$10,000 to the County Park system via Public Works for park upkeep.
- Mr. Smiley also noted that Council would be introducing legislation on March 24<sup>th</sup> to allocate \$100,000 from Council for the County Summer Youth Employment Program.

### **Comments by the Executive Branch**

- Susan Moore, Executive Office, offered reminders about the Knollwood Clean-up Event on March 28 and the County Public Safety Open House on March 21.

### **Other**

- Mr. Smiley informed Council that there are two vacancies on the Finance Advisory Board and asked that Council members keep this in mind and recommend individuals for these positions.
- Mr. Smiley made a motion and Ms. Kilpatrick seconded to move all Council meetings to first floor Council Chambers in light of Corona Virus. Discussion on the motion took place and the motion was unanimously approved.
- Ms. Hill also advised that a thorough cleaning of pertinent building areas would be starting.
- Mr. Street corrected an earlier date he had quoted related to Ordinance 20-013.
- Ms. Kirkpatrick informed Council that there is a County pandemic procedures manual, however, County Council had not been included in its language. Ms. Kilpatrick had a meeting with Council to Council, Mike Hojnicky and Clerk of Council to set up the ability to legally hold meetings via such entities such as Skype should it be necessary.

VII: **PUBLIC COMMENT:** None

VIII: **ADJOURNMENT:** Mr. Smiley made a motion to adjourn. Ms. Diller seconded. The meeting adjourned at 5:24 PM.

***A recording of this meeting is available upon request. Respectfully submitted by Michele Rossi Gildea, Legislative Aide to Administrative-Finance Committee Co-Chair John Cartier.***