

Administrative-Finance Committee
CO-CHAIR, GEORGE SMILEY
COUNCILMAN SEVENTH DISTRICT
CO-CHAIR, JOHN J. CARTIER
COUNCILMAN EIGHTH DISTRICT



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NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
February 12, 2019 – 1:30 p.m.
8th Floor Council Conference Room

Minutes

- I. Administrative-Finance Committee Co-Chair John Cartier convened the Administrative-Finance Committee meeting at 1:30 pm on 2/12/19 in the 8th Floor Council Conference Room.
- II. Council members present were: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, and Mr. Tackett.
- III. RESOLUTIONS:

R19-027: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR AVOLVE SOFTWARE CORPORATION FOR ANNUAL SOFTWARE MAINTENANCE FOR THE OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$36,461.98. Introduced by: Mr. Smiley, Mr. Cartier
 - Mr. Cartier read the title and explained the resolution.
 - Mike Hojnicky spoke on behalf of the office of technology.
 - The floor was opened to the public for comment and there was none.
- IV. Ordinances: None
- V. Other:
 - **Travel reimbursement requests for Municipal Clerks Seminar for:** Clerk of Council Nellie Hill; Acting Deputy Clerk of Council Tara Finnigan; and Legislative Aides NiQue' Traylor and Valerie George
 - Ms. Kilpatrick spoke on the importance of cross training the staff and the benefits of sending our clerk, deputy clerk, and legislative aides to this conference.
 - All travel requests were approved by voice vote
 - **Discussion of Local Tax Rate Calculations**
 - David Gregor, Acting CFO, was joined by Council Auditor Bob Wasserbach in presenting the local tax rate calculations.

- The main conclusion being closer attention to the issue of the share municipalities pay for the mix of services they get from the county. Further investigation and presentations to Council will follow.

- **New Castle County Council Grant Requests/Community Events:**

Grant Applicant	Amount Approved	Council Member Motion/Second	Vote
Faithful Friends Animal Society	\$1,300 Total (\$1,000, Woods) (\$300, Tackett)	Sheldon / Kilpatrick	Yes – 10, No – 0, Not Voting – 1 (Smiley)
Capital Little League	\$2500 (Sheldon)	Sheldon / Kilpatrick	Yes – 10, No – 0, Not Voting – 1 (Smiley)
Jester Artspace, Inc.	\$1000 (Durham)	Durham / Kilpatrick	Yes – 10, No – 0, Not Voting – 1 (Smiley)
Brandywine High School After Prom Committee	\$2500 (Durham)	Durham / Kilpatrick	Yes – 10, No – 0, Not Voting – 1 (Smiley)

- **Expense & Revenue Round Table**

- None

- **Comments by the County Executive Branch**

- Sue Moore on behalf of the County Executive
- Summer employment information is out
- Highlighting Black History Month events being put on by the County

- **Other**

- Mr. Hollins thanked the Executive branch for the excellent job they have done with Black History Month events this year.

VI. Public Comment: None

VII. Adjournment: Mr. Smiley moved to adjourn the meeting, Ms. Kilpatrick seconded the motion and the meeting was adjourned at 2:27 PM