MINUTES
New Castle County Council-
Administrative-Finance Committee
Joseph M. Reda 8th Floor Conference Room
February 11, 2020

I. Administrative-Finance Committee Co-chair John Cartier convened the Administrative Finance Committee meeting at 4:01 p.m. on 2/11/20 in The Joseph M. Reda Conference Room.

II. Council members present: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Durham, Ms. Diller, Ms. Hartley-Nagle, Mr. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett and Mr. Woods.

III. Mr. Smiley made a motion to accept the minutes from the 1/28/20 Finance Committee Meeting. The motion was seconded by Ms. Diller and the minutes were unanimously approved.

IV. RESOLUTIONS: None

V. ORDINANCES:
   °20-009: AMEND THE GRANTS BUDGET: APPROPRIATE $80,000 FROM THE DELAWARE COMMUNITY FOUNDATION TO THE SPECIAL EVENTS FUND GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller
      - Mr. Cartier read the ordinance.
      - Ms. Diller briefly explained ordinance and deferred to Marcus Henry, General Manager, Community Services, who fully explained.
      - The floor was opened to public comment. There were no questions or comments from general public.

VI. OTHER:
   - Board and Commission Appointments –
     Harry Warner, Reappointment, Fire & Ambulance Advisory Board. (Durham)
     - Mr. Cartier asked to be added to Mr. Warner’s endorsement with Ms. Durham.
     - Mr. Cartier noted that Mr. Hollins joined the meeting.
     Constance Malin, New Appointment, Library Advisory Board. (Tackett)
     - Mr. Tackett explained his resolution to appoint Ms. Malin.
     - Ms. Malin was present and spoke on her own behalf and requested appointment to the Library Advisory Board.

   - Travel Approval Requests -
     Councilman Carter—2020 NaCo Legislative Conference, Washington, DC
     - Mr. Carter explained conference. Mr. Bell moved to approve. Mr. Smiley seconded.
     - Motion approved unanimously.
     Councilwoman Durham—Delaware Naturally: Spring Into Action! Summit, Dover, DE
     - Ms. Durham explained event. Ms. Durham moved to approve. Mr. Smiley seconded.
     - Motion approved unanimously.
     Legislative Aides Valerie George, NiQue’ Traylor and Rachel Zara—2020 University of Delaware Municipal Clerks Training, Dover, DE
     - Mr. Cartier explained and endorsed training. Mr. Smiley made motion to approve. Ms. Kilpatrick seconded. Motion approved unanimously.
### New Castle County Council Grant Requests/Community Events

<table>
<thead>
<tr>
<th>GRANT APPLICANT</th>
<th>SPONSOR</th>
<th>AMOUNT APPROVED</th>
<th>COUNCIL MEMBER MOTION/SECOND</th>
<th>VOTE</th>
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<tbody>
<tr>
<td>No Limit Mentoring &amp; Empowerment Program, Inc.</td>
<td>Street</td>
<td>Street-$2000</td>
<td>Mr. Street made motion. Ms. Diller Seconded.</td>
<td>Yes-12 No-0 Not Voting (Smiley)</td>
</tr>
<tr>
<td>Greater Wilmington Convention &amp; Visitors Bureau</td>
<td>Durham</td>
<td>Durham-$2000</td>
<td>Ms. Diller made motion. Mr. Carter seconded.</td>
<td>Yes-12 No-0 Not Voting (Smiley)</td>
</tr>
<tr>
<td>Midway Little League</td>
<td>Sheldon</td>
<td>Sheldon-$2500</td>
<td>Mr. Sheldon made motion. Mr. Carter seconded.</td>
<td>Yes-12 No-0 Not Voting (Smiley)</td>
</tr>
<tr>
<td>The Ronald McDonald House of Delaware</td>
<td>Woods</td>
<td>Woods-$1000</td>
<td>Mr. Woods made motion. Ms. Kilpatrick seconded.</td>
<td>Yes-12 No-0 Not Voting (Smiley)</td>
</tr>
<tr>
<td>Delaware Military Academy</td>
<td>Woods</td>
<td>Woods-$2000</td>
<td>Mr. Woods made motion. Mr. Bell seconded.</td>
<td>Yes-12 No-0 Not Voting (Smiley)</td>
</tr>
<tr>
<td>Brandywine High School PTO After Prom Committee</td>
<td>Durham</td>
<td>Durham-$2000</td>
<td>Ms. Durham made motion. Mr. Carter seconded.</td>
<td>Yes-12 No-0 Not Voting (Smiley)</td>
</tr>
<tr>
<td>Cub Scout Pack 959</td>
<td>Kilpatrick</td>
<td>Kilpatrick-$2500</td>
<td>Ms. Kilpatrick made motion. Ms. Diller seconded.</td>
<td>Yes-12 No-0 Not Voting (Smiley)</td>
</tr>
</tbody>
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*Council Members present for the vote on grants: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Durham, Ms. Diller, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett and Mr. Woods.*

**Expense & Revenue Round Table** – None

**Comments by the Executive Branch**
- Susan Moore, Executive Office, had no comments.

**Other** - None

### VII: PUBLIC COMMENT: None

### VIII: ADJOURNMENT: Mr. Smiley made a motion to adjourn. Ms. Kilpatrick seconded. The meeting adjourned at 4:22 PM.

*A recording of this meeting is available upon request. Respectfully submitted by Michele Rossi Gildea, Legislative Aide to Administrative-Finance Committee Co-Chair John Cartier.*