

**Administrative-Finance Committee**  
**CO-CHAIR, GEORGE SMILEY**  
COUNCILMAN SEVENTH DISTRICT  
**CO-CHAIR, JOHN J. CARTIER**  
COUNCILMAN EIGHTH DISTRICT



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**NEW CASTLE COUNTY COUNCIL**  
**Administrative-Finance Committee**  
**January 8, 2019 – 1:30 p.m.**  
**8<sup>th</sup> Floor Council Conference Room**

**REVISED AGENDA II**

- I. APPROVAL OF MINUTES:**  
12/11/18 Administrative Finance Committee Minutes
- II. EMERGENCY ORDINANCE:**

**EO19-001 - AMEND THE FY2019 APPROVED OPERATING BUDGET: REDUCE THE FY2019 NEW CASTLE COUNTY COUNCIL CONTINGENCY BUDGET TO PROVIDE FUNDING FOR THE HERO HELP ADDICTION ASSISTANCE PROGRAM. Introduced by: Ms. Kilpatrick, Mr. Smiley**

**FISCAL NOTE:** This Ordinance, if adopted, would amend the FY2019 Approved Annual Operating Budget from time-to-time, as necessary, by decreasing the County Council Contingency budget by up to \$50,000, in the aggregate, to be used in support of the Hero Help Addiction Program. The Department of Public Safety will track all expenditures by the Department related to the Hero Help Addiction Program. On a monthly basis, the Department will report such expenditures to New Castle County Council and be reimbursed by County Council for such expenditures up to \$50,000, in the aggregate. Additional funding for the program will be provided by the Administration.

There will be no net fiscal impact if this Emergency Ordinance is approved. The resulting effect will be the cumulative transfer from the County Council Contingency budget of up to \$50,000, in the aggregate, of FY2019 Approved Operating Budget spending authority to support the Hero Help Addiction Program, as administered by the Department of Public Safety. Furthermore, there is no fiscal impact beyond FY2019.

**Because of the emergency nature of this Ordinance, County Council intends to introduce and consider for approval the Ordinance during the Council Meeting scheduled for January 8, 2019 at 6:30 p.m. in New Castle County Council Chambers.**

**III. RESOLUTIONS:**

**R19-001: NEW CASTLE COUNTY COUNCIL RESPECTFULLY URGES THE DELAWARE GENERAL ASSEMBLY TO SUPPORT HOUSE BILL NO. 1, AN ACT TO AMEND ARTICLE 1 OF THE DELAWARE CONSTITUTION RELATING TO EQUAL RIGHTS. Introduced by: Mr. Smiley, Ms. Kilpatrick, Ms. Diller**

**FISCAL NOTE:** This resolution will have no discernible fiscal impact

**R19-012: TO AMEND SECTION 2.5 OF THE NEW CASTLE COUNTY COUNCIL EMPLOYEE HANDBOOK REGARDING OFFERS OF EMPLOYMENT. Introduced by: Mr. Smiley**

**FISCAL NOTE:** This resolution will have no discernible fiscal impact.

**R19-013: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR PHYSIO-CONTROL INC. FOR ANNUAL PREVENTATIVE MAINTENANCE AND SERVICE FOR THE DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$84,672.00. Introduced by: Mr. Smiley, Mr. Cartier**

**FISCAL IMPACT:** This Resolution authorizes the execution of one purchase order contract totaling \$84,672.00. Funding is included in the FY2019 Approved Operating Budget.

**R19-014: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR ENVIREP, INC. FOR THE PURCHASE OF TWO DIESEL POWERED WASTEWATER PUMPS FOR THE DEPARTMENT OF PUBLIC WORKS IN THE AMOUNT OF \$73,850.00. Introduced by: Mr. Smiley, Mr. Cartier**

**FISCAL IMPACT:** This Resolution authorizes the execution of one purchase order contract totaling \$73,850.00. Funding is included in the FY2019 Approved Capital Budget.

**R19-015: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR TD EQUIPMENT FINANCE, INC. FOR THE PURCHASE OF A DIESEL POWERED PUMP FOR THE DEPARTMENT OF PUBLIC WORKS IN THE AMOUNT OF \$10,695.00. Introduced by: Mr. Smiley, Mr. Cartier**

**FISCAL IMPACT:** This Resolution authorizes the execution of one purchase order contract totaling \$10,695.00. Funding is included in the FY2019 Approved Capital Budget.

**R19-017: TO AMEND THE NEW CASTLE COUNTY COUNCIL EMPLOYEE HANDBOOK SECTION 3.8 (“DRUG AND ALCOHOL POLICY”). Introduced by: Mr. Smiley**

**FISCAL NOTE:** This resolution will have no discernible fiscal impact

**IV. ORDINANCES:**

None

**V. OTHER:**

- Delaware Board of Trade Update
- New Castle County Council Grant Requests/Community Events
- Discussion of Council Member phone training
- Expense & Revenue Round Table
- Comments by the County Executive Branch
- Other

**VI. PUBLIC COMMENT:**

**VII. ADJOURNMENT:**

**\*The original notice and agenda (“Agenda”) was posted at least seven (7) days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004(e)(2). This Agenda may be subject to further change to include the addition or deletion of items, including executive session, which may arise at the time of the meeting.**

**\*\* Emergency Ordinance 19-001 is being brought forth to meet a public emergency affecting life, public health, welfare and/or safety.**

**\*\*\* The original version of this agenda referenced an emergency grant ordinance. That item is not going forward. Additionally, the original agenda identified the Emergency Ordinance to amend the Operating budget as 19-002. The correct ordinance number is EO 19-001 as noted above.**

**\*\*\*\* A revised version of this agenda was posted on December 31, 2018 to include a Presentation by the Delaware Board of Trade, as well as six Resolutions and a fiscal note for EO 19-001.**

**\*\*\*\*\*The second revised agenda was posted on January 2, 2019 to add a discussion of Council Member Phone training. This item was not known at the original time of posting. Because a quorum of Council may be present for the training, the date/time will be subject to posting per FOIA. In order to discuss this issue with all of Council, potentially schedule the training, and allow for the notice of such to comply with FOIA requirements, the timing requires that this discussion take place on January 8, 2019. Should this discussion not take place until the next scheduled Committee meeting day of January 15, 2019, it could potentially delay the County wide roll out of the new phone system.**

**AGENDA POSTED: December 14, 2018  
REVISED AGENDA POSTED ON: December 31, 2018  
SECOND REVISED AGENDA POSTED ON: January 2, 2019**