MISCELLANEOUS STATISTICS

Date of Reorganization	**January, 1967**
Form of Government	**Council-Executive**
County Seat	**Wilmington**
Area	**426 square miles**
Density	**1,296 per square mile**
Population – 2014	**552,415**
Population – 2020 Estimate	**571,414**
Population – 2030 Estimate	**595,558**
Households – 2015	**214,709**
Labor Force – May 2015	**279,056**
Population – Gender Composition – 2014	**51.5% - Female**
	48.5% - Male

The following selected statistics present New Castle County governmental services and facilities. Similar services and facilities provided by the State and incorporated municipalities are not included in the following statistics:

Police Services:	
Number of Stations/Substations	4
Number of Officers Authorized (380+5 overfill)	385
Fire Protection:	
Volunteer Companies	21
Emergency Medical Services:	
Number of Stations/Substations	9
Number of Paramedics Authorized	122
School Crossing Guards:	
School Districts Served	6
Libraries:	
Number Directly Administered	9
Number Under Contract	5
Number Lending	1
Circulation	4.0 million*

*Reflects the County's conversation to the State of Delaware system.

Parks:	
Regional Park Acreage	3,200
Local/District Park Acreage	2,694
Number of Parks	248
Recreation Facilities:	
Big Toy Play Equipment Units	131
Golf Courses	1
Softball/Baseball Fields	92
Football Fields	3
Senior/Nutrition Centers	14
Basketball Courts	100
Tennis Courts	70
Museums	1
Soccer Fields	38
Riding Stables	1
Airports:	1
Sewer Facilities System:	
Residential Accounts	117,597
Major Industrial Accounts	23
Commercial Accounts	3,627
Apartment Complex Accounts	222
Contractual User Accounts	5
Miles of Sanitary Sewer – Sewer Maintenance	1,744
Pump Stations	176
Treatment Plants	4
Full-Time Authorized Positions	**1,586**

Additional statistical information regarding revenues, expenditures, assessments, tax rates, population and other demographic information is provided in the County's Comprehensive Annual Financial Report (CAFR). Copies of this document may be obtained from the County's Budget Office (302-395-5157).

New Castle County

Position Changes by Department

FY2015 to FY2016

Department	Fund	Division	Position Title	FY15 Authorized	FY16 Unfunded*	Deleted	Dept Transfer	Additions	FY16 Authorized
County Council	General	Legislation	Financial Advisor		1				
Total County Council				**34**	**1**	**0**	**0**	**0**	**34**
County Executive	General	Direction and Control	Executive Assistant IV			-1			
			Executive Assistant II					1	
Total County Executive				**13**	**0**	**-1**	**0**	**1**	**13**
Row Offices	General	Recorder of Deeds	Jr. Admin. Aide			-1			
			Clerk Typist					1	
		Sheriff	Account Clerk II					1	
			Account Clerk I			-1			
		Clerk of the Peace	Row Office Legal Asst.					1	
			Row Office Legal Aide			-1			
Total Row Offices				**77**	**0**	**-3**	**0**	**3**	**77**
Administration	General	Administrative Services	Programmer Analyst		1		-1		
			Purchasing Agent				1		
		Finance	Account Clerk II		1				
			Treasury Mgr.			-1			
			Acct. & Fiscal Officer					1	
			Sr. Budget/Proc. Analyst			-1			
			Budget/Proc. Analyst					1	
			Accountant I					1	
			Account Clerk III			-2			
			Administrative Aide					1	
			Assessment Technician					1	
			Secretary			-1			
		Human Resources	Human Resources Asst.		1				
			Comp./Pens. Syst. Coord.					2	
			Pension & Benefits Admin.			-1			
			Human Resources Tech.			-1			
Total Administration				**161**	**3**	**-7**	**0**	**7**	**161**

New Castle County

Position Changes by Department

FY2015 to FY2016

Department	Fund	Division	Position Title	FY15 Authorized	FY16 Unfunded*	Deleted	Dept Transfer	Additions	FY16 Authorized
Special Services	General	Fleet Operations	Auto Mechanic		2				
		Facilities Maintenance	Spec. Svcs. Data Tech.			-1			
			Service Request Coord					1	
		Property Maintenance	Property Supervisor		1				
			Property Maint. Tech.			-1			
			Tree Surgeon					1	
			Tree Trimmer			-1			
			Maint. & Const. Worker		2				
			Motor Equip. Operator I		1			1	
		Engineering	Landscape Architect		1				
			Pub. Wrks. Contrcts Ofcr.				-1		
	Sewer	Environmental Operations	Staff Engineer					1	
			Service Request Coord					1	
			Spec. Svcs. Data Tech.			-2			
		Construction Support	Maint. & Const. Worker		1	-1			
			Trades Helper		1				
			Mason Supervisor		1				
			Tree Trimmer					1	
		Plant Operations	Senior Electrician					1	
			Electrician			-1			
		Environmental Compliance	Sr. Sanitary Maint. Tech.			-1			
			Sanitary Maint. Tech.		1	-1			
			Staff Engineer			-1			
			Public Works Inspector					2	
			Planner II					1	
Total Special Services				**391**	**11**	**-10**	**-1**	**10**	**390**
Community Services	General	Administration	Administrative Aide		1			1	
			Executive Assistant II			-1			
			Asst. Comm. Svcs. Admin.					1	
			Equestrian Prog. Coord.			-1			
		Community Resources	Program Analyst			-1			
			Comm. Svcs. Coord.					1	
			Barn Manager			-1			
			Equestrian Prog. Coord.					1	
		Libraries	Librarian I		1	-1			
			Librarian II		1			1	
			Library Assistant		2				
			Comm. Svcs. Coord.			-1			
	Grant	CD&H	Program Analyst					1	
			Administrative Aide			-1			
Total Community Services				**149**	**5**	**-7**	**0**	**6**	**148**

New Castle County

Position Changes by Department

FY2015 to FY2016

Department	Fund	Division	Position Title	FY15 Authorized	FY16 Unfunded*	Deleted	Dept Transfer	Additions	FY16 Authorized
Land Use	General	Administration	Land Use Administrator					1	
			Asst. Land Use Admin.			-1			
			Program Analyst					1	
			Confidential Asst.			-1			
		Licensing	Asst. Land Use Admin.		1				
			Cert. Bldg./Site Inspector		1				
		Customer Relations and Enforcement	Complaints Specialist		1				
			Cert. Prop./Hsg. Main. Ins.					1	
			Code Enforcement Officer			-1			
Total Land Use				**118**	**3**	**-3**	**0**	**3**	**118**
Public Safety	General	Administration	Police Finance Officer					1	
			Sr. Budget/Proc. Analyst			-1			
			Confidential Asst.			-1			
		Police Operations	Sr. Police Lieutenant					1	
			Police Lieutenant			-1			
			Sr. Police Sergeant					5	
			Police Sergeant			-3			
			Master Police Corporal					26	
			Sr. Police Corporal			-23			
			Law Enforcement Tech.					2	
			Police Corporal					10	
			Police Officer			-5			
			Legal Assistant			-1			
			Victims Assistance Officer			-1			
			Administrative Aide			-1			
			Legal Secretary					1	
			Confidential Asst.					1	
			Executive Assistant I					1	
		Emergency Medical Services	EMS Paramedic Corporal			-2			
			EMS Paramedic First Class					4	
			EMS Paramedic			-2			
		Emergency Communications	Telecomm. II - Police					16	
			Telecomm. I - Police			-16			
			Telecomm. II - Fire/Med.					20	
			Telecomm. I - Fire/Med.			-20			
			Sr. Public Safety Operator					27	
			Public Safety Operator			-27			
			Emerg. Comm. Info./Tech.				1		
Total Public Safety				**633**	**0**	**-104**	**1**	**115**	**645**
TOTAL NEW CASTLE COUNTY				**1,576**	**23**	**-135**	**0**	**145**	**1,586**

* Unfunded positions are not deleted from the annual budget. It only removes the funding.

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Council	President of Council	1	1	1
	Council Member	12	12	12
	Counsel to Council	1	1	1
	County Auditor	1	1	1
	Financial Advisor	1	1	1
	Policy Director	1	1	1
	Clerk of Council	1	1	1
	Deputy Clerk	1	1	1
	Legislative Aide to President	1	1	1
	Legislative Aide to County Council	12	12	12
	Secretary to Council	1	1	1
	Staff Auditor	0	1	1
	TOTAL - COUNCIL	**33**	**34**	**34**
County Executive	County Executive	1	1	1
	Chief Administrative Officer	1	1	1
	Deputy Chief Administrative Officer	1	1	1
	Chief of Staff	1	1	1
	Policy Director	1	1	1
	Director of Communications	1	1	1
	Executive Assistant IV	1	1	0
	Executive Assistant III	1	0	0
	Executive Assistant II	3	2	3
	Executive Assistant I	2	3	3
	Subtotal	**13**	**12**	**12**
	Office of Economic Development			
	Director of Redevelopment	1	0	0
	Executive Assistant II	0	1	1
	Subtotal	**1**	**1**	**1**
	TOTAL - EXECUTIVE	**14**	**13**	**13**
Administration	**Law**			
	County Attorney	1	1	1
	County Solicitor	1	1	1
	First Assistant County Attorney	2	2	2
	Assistant County Attorney II	4	6	6
	Assistant County Attorney I	3	1	1
	Law Office Administrator	1	1	1
	Secretary to County Attorney	1	1	1

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Administration	**Law**			
(Continued)	*(Continued)*			
	Legal Assistant	5	5	5
	Subtotal	18	18	18
	Risk Management			
	Insurance and Loss Control Manager	1	1	1
	Executive Assistant IV	0	1	1
	Senior Budget and Procedures Analyst	1	1	1
	Confidential Assistant	1	1	1
	Administrative Aide	1	1	1
	Subtotal	**4**	**5**	**5**
	Office of Finance			
	Chief Financial Officer	1	1	1
	Accounting and Fiscal Manager	4	3	3
	Treasury Manager	1	1	0
	Senior Financial Officer	2	2	2
	Accounting and Fiscal Officer	1	1	2
	Property Assessment Services Manager	1	1	1
	Senior Budget and Procedures Analyst	6	6	5
	Budget and Procedures Analyst	2	2	3
	Assessment Services Supervisor	1	1	1
	Assessor Supervisor	1	1	1
	Payroll Supervisor	1	1	1
	Accountant II	4	4	4
	Assessment Analyst	1	1	1
	Public Information Specialist	1	1	1
	Treasury Associate	3	2	2
	Finance Information Specialist	1	1	1
	Accountant I	0	2	3
	Assessor II	4	4	4
	Payroll Assistant	3	3	3
	Delinquent Account Collector	3	3	3
	Administrative Aide	3	2	3
	Confidential Assistant	1	0	0
	Environmental Analyst	1	1	1
	Account Clerk III	11	11	9
	Assessor I	4	6	6
	Graphics Art Designer	1	1	1
	Treasury Customer Service Representative	0	6	6

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Administration	**Office of Finance**			
(Continued)	*(Continued)*			
	Account Clerk II	7	1	1
	Assessment Technician	5	6	7
	Senior Office Assistant	0	1	1
	Secretary	1	1	0
	Subtotal	**75**	**77**	**77**
	Human Resources			
	Chief Human Resources Officer	1	1	1
	Human Resources Administrator	3	3	3
	Compensation and Pension Systems Coordinator	0	0	2
	Pension and Benefits Administrator	1	1	0
	Employee Relations Specialist	1	1	1
	Budget and Procedures Analyst	1	1	1
	Human Resources Technician	4	4	3
	Pension Program Analyst	1	1	1
	Confidential Assistant	1	1	1
	Human Resources Assistant	4	4	4
	Administrative Aide	1	1	1
	Secretary	1	1	1
	Subtotal	**19**	**19**	**19**
	Office of Technology			
	Information Systems Manager	3	3	3
	Executive Assistant IV	1	1	1
	Senior Network Engineer	2	2	2
	Information Systems Coordinator	2	2	2
	Information Systems Specialist	2	2	2
	Systems Analyst	7	7	7
	Budget and Procedures Analyst	0.5	0.5	0.5
	Programmer Analyst	4	3	2
	Customer Services Specialist	3	3	3
	Program Analyst	1	1	1
	Operations Specialist	1	1	1
	Planner I	3	3	3
	Senior Office Assistant	1	1	1
	Central Services Technician	1	1	0
	Account Clerk II	0.5	0.5	0.5
	Subtotal	**32**	**31**	**29**

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Administration	**Office of Procurement**			
(Continued)	Chief of Administrative Services	1	1	1
	Chief Purchasing Agent	1	1	1
	Budget and Procedures Analyst	0.5	0.5	0.5
	Purchasing Agent	2	2	3
	Central Services Technician	0	0	1
	Assistant Purchasing Agent	1	1	1
	Senior Office Assistant	1	1	1
	Administrative Services Technician	4	4	4
	Account Clerk II	0.5	0.5	0.5
	Subtotal	**11**	**11**	**13**
	TOTAL - ADMINISTRATION	**159**	**161**	**161**
Special Services	**Administration**			
	Special Services General Manager	1	1	1
	Special Services Senior Admin. Manager	2	2	2
	Assistant County Attorney II	1.5	0.5	0.5
	Assistant County Attorney I	0	1	1
	Management and Productivity Manager	1	1	1
	Special Services Finance Officer	1	1	1
	Budget and Procedures Analyst	2	2	2
	Special Services Program Manager	1	1	1
	Program Analyst	1	1	1
	Confidential Assistant	1	1	1
	Administrative Aide	3	3	3
	Account Clerk III	4	4	4
	Subtotal	**18.5**	**18.5**	**18.5**
	Internal Services			
	Internal Services Manager	1	1	1
	Central Receiving Supervisor	0	1	1
	Secretary	2	2	2
	Special Services Data Technician	1	1	1
	Storekeeper	2	1	1
	Subtotal	**6**	**6**	**6**
	Fleet Operations			
	Transportation Division Manager	1	1	1
	Special Services Equipment Coordinator	1	1	1
	Garage Supervisor	3	3	3

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Special Services	**Fleet Operations**			
(Continued)	*(Continued)*			
	Automotive Mechanic	22	22	22
	Special Services Data Technician	3	3	3
	Automotive Parks Clerk	1	1	1
	Clerk Typist	1	1	1
	Subtotal	**32**	**32**	**32**
	Facilities Maintenance			
	Chief of Building Operations and Maintenance	1	1	1
	Special Services Project Administrator	1	1	1
	Building Supervisor	1	1	1
	Building Maintenance Supervisor	2	2	2
	Senior Electrician	1	1	1
	Master Carpenter	2	2	2
	Painter	4	4	4
	Building Maintenance Mechanic	11	11	11
	HVAC Journeyman	1	1	1
	Service Request Coordinator	0	0	1
	Plumber	1	1	1
	Clerk Typist	1	1	1
	Custodian	8	9	9
	Special Services Data Technician	1	1	0
	Subtotal	**35**	**36**	**36**
	Property Maintenance			
	Property Manager	1	1	1
	Property Supervisor	1	1	1
	Property Maintenance Technician	4	4	3
	Forestry Technician	1	1	1
	Tree Surgeon	1	1	2
	Crew Chief I	10	10	10
	Tree Trimmer	5	5	4
	Barn Manager	1	1	1
	Motor Equipment Operator II	1	1	1
	Motor Equipment Operator I	24	23	24
	Special Services Specialist I	3	3	3
	Maintenance and Construction Worker	15	15	15
	Subtotal	**67**	**66**	**66**

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Special Services	**Environmental Operations**			
(Continued)	Assistant County Engineer	1	1	1
	Assistant County Attorney II	0.5	0.5	0.5
	Chief of Construction Support	1	1	1
	Operations Services Manager	1	1	1
	Chief of Facilities Maintenance	1	1	1
	Civil Engineer II	1	1	1
	Service Request Coordinator	0	0	1
	Staff Engineer	1	1	2
	Special Services Data Technician	2	2	0
	Secretary	2	2	2
	Subtotal	**10.5**	**10.5**	**10.5**
	Construction Support			
	Supervisor of Construction Support	1	1	1
	Crew Chief II	3	3	3
	Pipelayer Supervisor	2	2	2
	Mason Supervisor	1	1	1
	Crew Chief I	4	4	4
	Motor Equipment Operator III	14	14	14
	Mason	2	2	2
	Motor Equipment Operator II	11	11	11
	Trades Helper	4	3	3
	Pipelayer	8	8	8
	Motor Equipment Operator I	2	2	2
	Tree Trimmer	0	0	1
	Maintenance and Construction Worker	12	12	11
	Subtotal	**64**	**63**	**63**
	Sewer Maintenance			
	Superintendent of Sewer Maintenance	1	1	1
	Crew Chief II	6	6	6
	Service Request Coordinator	1	1	1
	Crew Chief I	4	4	4
	TV Grouter Equipment Operator	3	3	3
	Utility Technician	2	2	2
	Motor Equipment Operator II	12	12	12
	Trades Helper	3	3	3
	Motor Equipment Operator I	1	1	1
	Maintenance and Construction Worker	20	20	20
	Subtotal	**53**	**53**	**53**

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Special Services	**Plant Operations**			
(Continued)	Facility Maintenance Supervisor	1	1	1
	Master Mechanic	2	2	2
	Plant Operations Technician	2	2	2
	Electronics Technician	1	1	1
	Senior Electrician	2	1	2
	Junior Electronics Technician	1	1	1
	Plumber	2	2	2
	Senior Wastewater Treatment Operator	1	1	1
	Welder	1	1	1
	Maintenance Office Administrator	1	1	1
	Electrician	6	7	6
	Pump Station Mechanic	13	13	13
	Wastewater Treatment Plant Operator	4	4	4
	Motor Equipment Operator II	5	5	5
	Trades Helper	4	4	4
	Electrician Apprentice	1	1	1
	Dispatcher	4	4	4
	Radio Communicator	1	1	1
	Special Services Request Coordinator	0	0	1
	Pumping Station Mechanic Apprentice	1	1	0
	Subtotal	**53**	**53**	**53**
	Environmental Compliance			
	Environmental Compliance Manager	1	1	1
	Environmental Administrator	1	1	1
	Assistant County Attorney II	1	0	0
	Assistant County Attorney I	0	1	1
	Stormwater Program Coordinator	1	1	1
	Assistant Land Use Administrator	1	1	1
	Civil Engineer I	1	0	0
	Staff Engineer	2	2	1
	Customer Information and Assistance Coor.	1	1	1
	Stormwater Inspection Supervisor	1	1	1
	Environmental Analyst	3	3	3
	Senior Sanitary Maintenance Technician	1	1	0
	Public Works Inspector	1	2	4
	Planner	0	0	1
	Sanitary Maintenance Technician	2	2	1
	Subtotal	**17**	**17**	**17**

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Special Services	**Engineering**			
(Continued)	Engineering and Environmental Services Mgr.	1	1	1
	Assistant County Engineer	2	2	2
	Chief of Project Management	1	1	1
	Special Services Development Planner	0	1	1
	Operations Engineer	1	1	1
	Sewer System Analyst	1	1	1
	Civil Engineer II	5	5	5
	Sewer Management Engineer	1	1	1
	Landscape Architect	1	1	1
	Civil Engineer I	2	1	1
	Drafting and Design Supervisor	1	1	1
	Chief Construction Inspector	2	2	2
	Public Works Contracts Officer	2	2	1
	Staff Engineer	1	2	2
	Chief Right-of-Way Agent	1	1	1
	Construction Inspection Supervisor	1	1	1
	Right-of-Way Agent	1	1	1
	Public Works Inspector	6	6	6
	Sanitary Sewer Information Specialist	1	1	1
	Drafting Technician II	2	1	1
	Secretary	3	3	3
	Subtotal	**36**	**36**	**35**
	TOTAL - SPECIAL SERVICES	**392**	**391**	**390**
Community Services	**Administration**			
	Community Services General Manager	1	1	1
	Community Services Manager	1	1	1
	Community Services Finance Officer	0	1	1
	Senior Budget and Procedures Analyst	1	0	0
	Executive Assistant II	1	1	0
	Recreation Supervisor	1	1	1
	Assistant Community Services Administrator	0.5	0	1
	Equestrian Program Coordinator	1	1	0
	Community Services Coordinator	1	2	2
	Confidential Assistant	1	1	1
	Accountant I	1	1	1
	Account Clerk III	2	2	2
	Administrative Aide	2	1	2
	Graphic Arts Designer	1	1	1

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Community Services	**Administration**			
(Continued)	*(Continued)*			
	Secretary	1	1	1
	Executive Assistant I	1	1	1
	Subtotal	**16.5**	**16**	**16**
	Community Resources			
	Community Services Administrator	1	1	1
	Assistant Community Services Administrator	1.5	2	2
	Recreation Supervisor	1	1	1
	Program Analyst	0	1	0
	Community Services Coordinator	9	8	9
	Sports and Athletics Administrator	1	1	1
	Senior Services Center Director	1	1	1
	Barn Manager	1	1	0
	Equestrian Program Coordinator	0	0	1
	Secretary	1	1	1
	Subtotal	**16.5**	**17**	**17**
	Libraries			
	Community Services Manager	1	1	1
	Librarian II	9	9	10
	Librarian I	22	22	21
	Community Services Coordinator	1	1	0
	Library Specialist	18	18	18
	Principal Library Assistant	9	9	9
	Library Assistant	22	22	22
	Interlibrary Loan Assistant	1	1	1
	Subtotal	**83**	**83**	**82**
	Community Development and Housing			
	Community Services Manager	1	1	1
	Community Services Administrator	3	3	3
	Executive Assistant II	1	0	0
	Executive Assistant I	0	1	1
	Budget and Procedures Analyst	1	1	1
	Community Services Assistant Administrator	3	3	3
	Housing Financial Advisor	1	1	1
	Program Analyst	5	4	5
	Housing Rehabilitation Specialist II	1	1	1
	Housing Rehabilitation Specialist I	2	2	2
	Community Development Housing Inspector	2	2	2

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Community Services	**Community Development and Housing**			
(Continued)	*(Continued)*			
	Administrative Aide	3	4	3
	Account Clerk III	2	2	2
	Housing Program Assistant	7	7	7
	Secretary	1	1	1
	Subtotal	**33**	**33**	**33**
	TOTAL - COMMUNITY SERVICES	**149**	**149**	**148**
Land Use	**Administration**			
	Land Use General Manager	1	1	1
	Assistant Land Use Manager	2	3	3
	Executive Assistant IV	1	0	0
	Senior Budget and Procedures Analyst	1	1	1
	Land Use Administrator	0	0	1
	Assistant Land Use Administrator	2	2	1
	Confidential Assistant	1	1	0
	Executive Assistant II	0	1	1
	Program Analyst	0	0	1
	Accountant II	0	1	1
	Accountant I	1	0	0
	Subtotal	**9**	**10**	**10**
	Planning			
	Planning Manager	0	2	2
	Assistant Planning Manager	1	0	0
	Transportation Planner	1	1	1
	Planner III	6	6	6
	Assistant Land Use Administrator	1	1	1
	Planner II	2	3	3
	Planner I	3	2	2
	Drafting Technician II	1	1	1
	Confidential Assistant	1	1	1
	Secretary	1	1	1
	Subtotal	**17**	**18**	**18**
	Licensing			
	Chief of Site Management	0	1	1
	Assistant County Engineer	1	0	0
	Land Use Administrator	4	3	3

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Land Use	**Licensing**			
(Continued)	*(Continued)*			
	Civil Engineer II	5	5	5
	Civil Engineer I	1	1	1
	Assistant Land Use Administrator	6	6	6
	Certified Building and Site Inspector	15	15	15
	Certified Plumbing and Mechanical Plan Examiner	1	1	1
	Customer Information and Assistant Coordinator	3	3	3
	Certified Plan Examiner	4	4	4
	Public Works Inspector	1	1	1
	Customer Service and Information Technician	4	3	3
	Permit Processing Technician	7	7	7
	Administrative Aide	1	1	1
	Secretary	8	8	8
	Subtotal	**61**	**59**	**59**
	Customer Relations and Enforcement			
	Land Use Administrator	0	1	1
	Community Governing Administrator	1	0	0
	Assistant Land Use Administrator	1	1	1
	Executive Assistant II	1	1	1
	Complaints Specialist	2	2	2
	Certified Property and Housing Maintenance Inspector	8	10	11
	Customer Information and Assistance Coordinator	1	1	1
	Code Enforcement Officer	7	5	4
	Confidential Assistant	1	1	1
	Customer Service and Information Technician	7	7	7
	Administrative Aide	1	1	1
	Secretary	1	1	1
	Subtotal	**31**	**31**	**31**
	TOTAL - LAND USE	**118**	**118**	**118**
Public Safety	**Public Safety Administration**			
	Director of Public Safety	1	1	1
	Police Finance Officer	1	0	1
	Senior Budget and Procedures Analyst	0	1	0

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Public Safety	**Public Safety Administration**			
(Continued)	*(Continued)*			
	Budget and Procedures Analyst	1	1	1
	Accountant I	1	1	1
	Senior Office Assistant	1	1	1
	Confidential Assistant	1	1	0
	Administrative Aide	1	1	1
	Account Clerk III	2	2	2
	Subtotal	**9**	**9**	**8**
	Public Safety Operations			
	Chief of Police	1	1	1
	Police Major	2	2	2
	Police Captain	6	6	6
	Senior Police Lieutenant	7	2	3
	Police Lieutenant	6	12	11
	Senior Police Sergeant	18	9	14
	Police Sergeant	19	28	25
	Master Police Corporal	0	47	73
	Senior Police Corporal	53	39	16
	Law Enforcement Technician	1	1	3
	Police Corporal	82	24	34
	Police Accreditation Coordinator	1	1	1
	Police Officer	176	205	200
	Program Analyst	1	1	1
	Victims Assistance Officer	4	4	3
	Legal Assistant	1	1	0
	Administrative Aide	2	2	1
	Legal Secretary	8	8	9
	Secretary	3	3	3
	Clerk Typist	3	4	4
	Public Safety Aide	4	4	4
	Confidential Assistant	0	0	1
	Executive Assistant I	0	0	1
	Key Operator	2	1	1
	Subtotal	**400**	**405**	**417**
	Crossing Guards			
	School Crossing Guard Supervisor	2	2	2
	Administrative Aide	1	1	1
	Subtotal	**3**	**3**	**3**

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Public Safety	**Emergency Medical Services**			
(Continued)	Chief of Emergency Medical Services	1	1	1
	Emergency Medical Services Assistant Chief	2	2	2
	Emergency Medical Services Captain	1	1	1
	Emergency Medical Services Senior Lieutenant	5	4	4
	Emergency Medical Services Lieutenant	1	4	4
	Emergency Medical Paramedic Sergeant	8	8	8
	Emergency Medical Paramedic Corporal	32	33	31
	Emergency Medical Services Paramedic First Class	23	13	17
	Emergency Medical Services Paramedic	42	56	54
	Administrative Aide	1	1	1
	Emergency Medical Services Operations Support Specialist	1	1	1
	Subtotal	**117**	**124**	**124**
	Emergency Communications			
	Chief of Emergency Communications	1	1	1
	Assistant Chief of Emergency Communications	2	2	2
	Quality Assurance Coordinator	1	1	1
	Telecom Training Officer Coordinator	1	1	1
	Assistant Platoon Leader F/M	4	4	4
	Assistant Platoon Leader - Police	4	4	4
	Telecommunicator II - Police	0	0	16
	Telecommunicator I - Police	19	20	4
	Telecommunicator II - Fire/Medical	0	0	20
	Telecommunicator I - Fire/Medical	21	20	0
	Administrative Aide	1	1	1
	Senior Public Safety Operator	0	0	27
	Public Safety Operator I	32	32	5
	Emergency Communications Information & Technology Coordinator	0	0	1
	Subtotal	**86**	**86**	**87**

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Public Safety	**Emergency Management**			
(Continued)	Coordinator of Emergency Planning	1	1	1
	Emergency Preparedness Planner	2	2	2
	Executive Assistant I	1	1	1
	Senior Office Assistant	1	1	1
	Administrative Aide	1	1	1
	Subtotal	**6**	**6**	**6**
	TOTAL - PUBLIC SAFETY	**621**	**633**	**645**
Register in Chancery*	Register in Chancery Office Administrator	1	1	1
	Account Clerk III	1	1	1
	Deputy I	1	1	1
	TOTAL - REGISTER IN CHANCERY	**3**	**3**	**3**
Register of Wills	Register of Wills	1	1	1
	Chief Deputy	2	2	2
	Register of Wills Office Administrator	1	1	1
	Row Office Confidential Secretary	1	1	1
	Account Clerk III	5	5	5
	Account Clerk II	2	2	2
	Row Office Legal Aide	1	1	1
	Clerk Typist	6	6	6
	TOTAL - REGISTER OF WILLS	**19**	**19**	**19**
Recorder of Deeds	Recorder of Deeds	1	1	1
	Chief Deputy	1	1	1
	Recorder of Deeds Office Administrator	2	2	2
	Row Office Confidential Secretary	1	1	1
	Deputy II	5	4	4
	Account Clerk III	1	2	2
	Row Office Legal Aide	1	1	1
	Account Clerk I	5	5	5
	Junior Administrative Aide	2	2	1
	Clerk Typist	8	8	9
	TOTAL - RECORDER OF DEEDS	**27**	**27**	**27**

*As of January 1, 2002, the office merged into the State Judiciary.

New Castle County

Full-Time Positions by Department

Fiscal Years 2014 - 2015 - 2016

Department	Classification	2014	2015	2016
Sheriff	Sheriff	1	1	1
	Chief Deputy	1	1	1
	Real Estate Coordinator	1	1	1
	Chief Deputy Sheriff	1	1	1
	Deputy Sheriff	7	7	7
	Row Office Legal Aide	3	3	3
	Account Clerk II	0	1	2
	Account Clerk I	6	6	5
	TOTAL - SHERIFF	**20**	**21**	**21**
Clerk of the Peace	Clerk of the Peace	1	1	1
	Chief Deputy	1	1	1
	Row Office Legal Assistant	1	1	2
	Account Clerk II	1	1	1
	Clerk Typist	1	1	1
	Secretary	1	1	1
	Row Office Legal Aide	1	1	0
	TOTAL - CLERK OF THE PEACE	**7**	**7**	**7**
	TOTAL - NEW CASTLE COUNTY(1)	**1562**	**1576**	**1586**

(1) There is a net increase of 10 positions when compared to Fiscal 2015. Narrative explanation for position changes can be found in the **Transmittal Letter** tab, **Operating Budget Summary** tab, and the preceding summary in the **Appendix**.

Acronyms

Alphabetical listing of "Acronyms" found in this document.

AED	Automatic External Defibrillator
AFLAC	American Family Life Assurance Company
AFSCME	American Federation of State, County and Municipal Employees
APG	Aberdeen Proving Ground
ARRA	American Recovery and Investment Act
BMP	BioDiversity Management Plan
CAAS	Commission on Accreditation of Ambulance Services
CABS	Comprehensive Annual Budget Summary
CAFR	Comprehensive Annual Financial Report
CAO	Chief Administrative Officer of the County
CAPSTARS	Capital Strategies and Review System
CCTV	Closed-Circuit Television
CDBG	Community Development Block Grant
CDBG-R	Community Development Block Grant – Recovery
CE	County Executive
CEMP	Comprehensive Emergency Management Plan
CERT	Certified Emergency Response Team
CFE	Commercial Food Establishment
CFO	Chief Financial Officer of the County
CIA	Customer Information & Assistance
CIP	Capital Improvement Program
CLE	Continuing Legal Education
CMMS	Computerized Maintenance Management System
COBRA	Consolidated Omnibus Budget Reconciliation Act
COLA	Cost of Living Allowance
CPBRC	Capital Program and Budget Review Committee
CPR	Cardiopulmonary Resuscitation
CS	Community Services
CSRC	Capital Strategies Review Committee
CSA	Control Self-Assessment
CWIG	Critical Work Incident Group
DC-CAER	Delaware City Community Awareness and Emergency Response
DCRAC	Delaware Community Reinvestment Action Council
DE	Delaware
DEDA	Delaware Economic Development Authority
DEDO	Delaware Economic Development Office

Acronyms

DELJIS	Delaware Justice Information System
DEMA	Delaware Emergency Management Agency
DMV	Department of Motor Vehicles
DNREC	Delaware Natural Resources & Environmental Control
DPS	Down Payment Settlement
DRAC	Design Review Advisory Committees
DRBA	Delaware River & Bay Authority
DRIP	Delaware Rural Irrigation Program
DSF	Delaware Strategic Fund
DTIP	Delaware Technical Innovation Program
DUI	Driving Under the Influence
EECBG	Energy Efficiency and Conservation Block Grant
EMS	Emergency Medical Services
EOC	Emergency Operation Center
EPA	Environmental Protection Agency
ERM	Enterprise Risk Management
ESCO	Energy Service Company
EXSL	Exemplary State & Local Awards
FEMA	Federal Emergency Management Agency
FICA	Federal Insurance Contributions Act
FOG	Fats, Oil and Grease
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFA	Gross Floor Area
GFOA	Government Finance Officers Association
GIS	Geographical Information System
GRIP	Government Reporting Implementation Process
HIP	Homeowner Incentive Program
HIPAA	Health Insurance Portability and Accountability Act
HOME	Home Investment Partnerships Program
HOND	Housing Opportunities of Northern Delaware
HPRP	Homelessness Prevention and Rapid Re-Housing Program
HUD	Department of Housing & Urban Development
HVAC	Heating, Ventilating and Air Conditioning
ICC	International Code Council
IGS	Intergovernmental Services
IPTM	International Police Technology and Management

KFP	Key Financial Policies
LECP	Local Emergency Planning Committee
LIFT	Small Business Limited Investment for Financial Traction
MBAC	Minority Business Advisory Council
MET	Mobile Enforcement Team
MOT	Middletown-Odessa-Townsend
MOU	Memorandum of Understanding
MS4	Municipal Separate Storm Sewer System
NACo	National Association of Counties
NAWAS	National Advanced Warning Alert System
NCC	New Castle County
NCCCP	New Castle County Community Partnership
NCCFAC	New Castle County Financial Advisory Council
NCCTV	New Castle County Television
NCIC	National Crime Information Center
NCSC	National Center for State Courts
NFIP	National Flood Insurance Program
NIMS/ICS	National Incident Management System/Incident Command System
NLETS	National Law Enforcement Telecommunication System
NPDES	National Pollution Discharge Elimination System
OEM	Office of Emergency Management
OMB	Office of Management and Budget
OPEB	Other Post-Employment Benefits
PAL	Police Athletic League
PAM	Property Asset Management
PCI	Property Crime Initiative
PIRs	Program Improvement Requests
PPO	Preferred Provider Organization
PS	Public Safety
RFP	Request for Proposal
RPATAC	Resource Protection Area Technical Advisory Committee
RTT	Realty Transfer Tax
RVC	Rockwood Visitor Center
RZEDB	Recovery Zone Economic Development Bonds
SBIR	Small Business Innovation Research
SE-COMM	South Eastern Communications
SODAT	Services to Overcome Drug Abuse Among Teenagers
SS	Special Services

Acronyms

SSBCI	State Small Business Credit Initiative
STEM	Science, Technology, Engineering and Mathematics
SWM	Stormwater Management
TAPS	Targeted Analytical Policing System
TIS	Traffic Impact Study
TRAC	Therapeutic Riding at Carousel
USCG	United States Coast Guard
VDI	Virtual Desktop Infrastructure
WILMAPCO	Wilmington Area Planning Council
WWTP	Wastewater Treatment Plant
X-GDS	School Crossing Guard Services
YWCA	Young Women's Christian Association

Glossary

- **ACCOUNT** – A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

- **ACCOUNTING STANDARDS** – The generally accepted accounting principles (GAAP) promulgated by the Government Accounting Standards Board (GASB), which guide the recording and reporting of financial information by state and local governments. The standards establish such guidelines as when transactions are recognized, the types and purposes of funds, and the content and organization of the annual financial report.

- **ACCRUAL BASIS OF ACCOUNTING** – A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when a good or service is used. To be in conformance with generally accepted accounting principles, local governments must use the accrual basis of accounting.

- **ACTIVITY** – Includes all capital improvements required to perform one type of service for the public. It may encompass one or more development programs and one or more projects.

- **ADOPTED BUDGET** – An annual spending plan that is adopted by the County Council.

- **AD VALOREM TAX** – Taxes levied on real property according to the property's valuation and the tax rate.

- **APPROPRIATION** – An authorization legislated by the County Council which permits the County to incur obligations and to make expenditures of resources. Unencumbered appropriations lapse at year end.

- **ASSESSED VALUE** – The valuation set upon County real property using 100 percent of the 1983 market value as the base.

- **AUDIT** – A comprehensive review of the manner in which the County's resources were actually utilized. The main purpose of an audit is to issue an opinion over the presentation of financial statements and to test the controls over the safekeeping of assets while making any recommendations for improvement where necessary. The County's annual audit is conducted by an independent auditor.

- **BALANCED BUDGET -** Pursuant to Delaware Code, 9 Del. C. Section 1158(c), the County Executive must certify to County Council that the estimated yield from each item of revenue to be used in balancing the annual budget must equal to the estimated expenditures.

- **BASIS POINT** – A unit of measurement used in the valuation of fixed income securities equal to 1/100 of 1% of yield, e.g., "¼" of 1 percent is equal to 25 basis points.

Glossary

- **BOND** – A written promise to pay a specified sum of money, called the face value or principal amount, at specified dates, called the maturity dates, together with periodic interest at a specific rate. The County incurs bonded debt to pay for the costs of capital improvements.

- **BUDGET** – A financial plan for a given fiscal year showing revenues and expenditures for different funds of the County.

- **BUDGET AMENDMENT** – Means by which an adopted budget may be revised.

- **BUDGET DOCUMENT** – The instrument prepared by the Administration to present a comprehensive financial program to the County Council for consideration and adoption.

- **BUDGET UNIT** – The segment of a department with specific areas of responsibilities.

- **BUDGET YEAR** – The fiscal year of the County which begins July 1 and ends June 30.

- **CAPITAL BUDGET** – A detailed list of capital spending authorizations (appropriations) to be made or incurred in accordance with the Capital Program from funds subject to the control or appropriation of the County Council.

- **CASH BASIS OF ACCOUNTING** – A method of accounting in which revenues are recorded only when cash in received and expenditures are recorded only when payment is made. Since payments for goods and services can be delayed to the next fiscal year, cash on hand can result in an inaccurate picture of the financial condition of a fund. To be in conformance with generally accepted accounting principles, local governments must use the accrual basis, rather than the cash basis of accounting. *See Accrual Basis of Accounting.*

- **CAPITAL IMPROVEMENT PROGRAM** – A plan for capital outlays to be incurred over six years to meet capital needs arising from the long-term work program. It sets forth each contemplated project or outlay and specifies the resources or funding estimated to be available to finance them.

- **CAPITAL PROJECTS FUND** – A fund created to account for financial resources to be used for the acquisition or construction of major capital equipment or facilities.

- **COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)** – The audited report of annual financial data for the County. This report, prepared by the Auditor and Controller, and usually referred to by its abbreviation, summarizes financial data for the previous fiscal year in a standardized format. The CAFR is organized by fund and contains two basic types of information: a balance sheet that compares assets with liabilities and fund balance; an operating statement that compares revenues with expenditures.

Glossary

- **CONTROL SELF-ASSESSMENT (CSA) –** The methodology used to review key business objectives, risks involved in achieving objectives and internal controls designed to manage those risks.

- **CONTINGENCY** – Items that may become liabilities as a result of conditions undetermined at a given time.

- **CONTINGENCY RESERVE** – Appropriations set aside to meet unforeseen circumstances.

- **COUNTY CODE** – The statutory law that pertains to how County government is run.

- **CROSS CHARGE RATES** – Unit costs established by the Information Systems Division which are charged to user departments for goods and services provided by the Information Systems Division.

- **DEBT SERVICE** – The amount of money the County is required to expend for interest and principal payments on its outstanding bonded debt.

- **DELINQUENT REAL ESTATE TAXES** – Real estate taxes that remain unpaid after the last day of the year following billing.

- **DEPARTMENT** – An administrative agency of the County having management responsibility for an operating or a group of related services within a functional area.

- **DEPRECIATION -** A method of allocating the cost of a tangible asset over its useful life.

- **DEVELOPMENT PROGRAM** – A major capital improvement which will be carried to completion in stages over a period of years. It may be broken into a series of projects.

- **EMPLOYEE BENEFITS** – For the purpose of budgeting, this term refers to the County's costs of health insurance, pension contributions, social security contributions, life insurance premiums, workers' compensations and unemployment costs.

- **ENCUMBRANCE** – Any commitment of funds against an appropriation. It may be in the form of a purchase order or a contract. Encumbrance accounting is formally integrated into the accounting system for expenditure control purposes. Until such time as the goods or services are received, the commitment is referred to as an encumbrance. Encumbered balances at year-end are reappropriated in the subsequent year.

- **ENTERPRISE FUND (PROPRIETARY FUND)** – A fund established to account for operations financed and operated in a manner similar to private business enterprises. The County maintains two enterprise funds: the Sewer Fund; the Airport Fund.

Glossary

- **ESTIMATED REVENUE** – The amount of revenue expected to accrue or to be collected during a fiscal year.

- **EXPENDITURE** – Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service, capital outlays, intergovernmental grants, entitlements and shared revenues.

- **FIDUCIARY FUNDS** – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension (and other employee benefits), trust funds, investment trust funds, private-purpose trust funds and agency funds. (GASB 34)

- **FISCAL YEAR** – A 12-month period to which the Operating Budget applies and at the end of which the County determines its financial position and its result of operations. The County's fiscal year runs from July 1 through June 30.

- **FULL-TIME EQUIVALENT -** Full-time equivalent, or FTE, is a unit of measure showing how many employees the County has or a project requires assuming all employees work a full-time schedule.

- **FUND** – A fiscal and accounting entity with a self-balance set of accounts in which cash and other financial resources, all related liabilities and residual equities, balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

- **FUND BALANCE** – The difference between a fund's assets and its liabilities. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.

- **FUNDING SOURCE** – Identifies the source of revenue to fund both the operating and capital appropriations.

- **GASB STATEMENT 34** – This Statement establishes financial reporting standards for state and local governments, including states, cities, towns, villages, and special-purpose governments such as school districts and public utilities.

- **GENERAL AND ADMINISTRATIVE CHARGES** – The charges imposed upon the Sewer, Airport, and Light Tax Funds for support services provided by the General Fund.

- **GENERAL FUND** – The major fund in most governmental units, accounting for all activities not accounted for in other funds. Most County functions – such as public safety or health and human services – are accounted for in the General Fund.

Glossary

- **GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)** – Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

- **GENERAL MANAGER** – A Deputy Chief Administrative Officer responsible for oversight of an Agency or Group.

- **GENERAL OBLIGATION BONDS** – Bonds whose repayment is backed by the full faith and credit of the government issuing them.

- **GEOGRAPHICAL INFORMATION SYSTEM (GIS)** – A regional data warehouse providing electronic geographic data and maps to County and other users.

- **GOAL** – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

- **GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)** – The authoritative accounting and financial reporting standard-setting body for governmental entities.

- **GOVERNMENTAL FUNDS** – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

- **GRANT** – A payment of money from one governmental unit to another or from a governmental unit to a not-for-profit agency. Grants are often earmarked for a specific purpose or program.

- **INCORPORATED AREA -** There are thirteen (13) incorporated municipalities within New Castle County that are chartered by the Delaware General Assembly. They include: Arden, Ardencroft, Ardentown, Bellefonte, Delaware City, Elsmere, Middletown, New Castle, Newark, Newport, Odessa, Townsend and Wilmington.

- **INDIRECT EXPENSES** – Those elements of cost necessary in the production of an article or the performance of a service but not an integral part of the finished product or service, such as rent, heat, light, supplies, management, supervision, etc.

- **INFRASTRUCTURE** – Assets that are immovable and of value only to the government unit such as drainage and sewer systems.

- **INTERGOVERNMENTAL REVENUE** – The funds received from another governmental entity, such as the Federal, State, and City governments.

Glossary

- **INTERIM TAX BILL –** An interim tax bill is generated by increasing the improvement assessment due to new construction. The bill covers the period from completion of construction through the end of the tax year.

- **INTRAGOVERNMENTAL SERVICE CREDITS (IGS)** – The expenditure offsets (intragovernmental revenues) allocated to a service department for goods and services, e.g., vehicle charges, data processing charges and photocopying charges, provided to other County agencies.

- **LINE-ITEM BUDGET** – The County's line-item budget shows activities grouped by organizational units, such as departments. The term line-item refers to account and sub-account detail typically provided for revenue by source (e.g., property taxes) and objects of expenditure (e.g., Salary & Benefits, Services & Supplies, Fixed Assets, etc.).

- **MANDATE** – A requirement from the State or federal governments that the County perform a task, perform a task in a particular way, or perform a task to meet a particular standard, often without compensation from the higher level of government.

- **MISSION** – The business, general assignment of the organization. What we are striving to do over a continuous period of time.

- **MODIFIED ACCRUAL ACCOUNTING –** An accounting method that measures the performance and position of an entity by recognizing accounting events in the period when they become both measurable and available.

- **OBJECTIVE** – An item to be accomplished in specific, well-defined and measurable terms and is achievable within a specific amount of time.

- **OBJECTS (LINE-ITEMS)** – A sub-classification of expenditures based on type of goods or services including: Salary & Benefits, Services & Supplies, Other Charges and Fixed Assets. Each object contains sub-object classifications as well.

- **OBJECTS OF EXPENDITURE** – An expenditure classification based upon the category of goods or service purchased. Typical object classifications include personal services, supplies and services, and equipment.

- **OBLIGATED AMOUNT** – Represents the total expenditures plus encumbrances charged to each project in the Capital Program.

- **ORGANIZATIONAL CHART** – A graphic representation, by function, of programs and services provided to clients or other County departments.

Glossary

- **PENSION CONTRIBUTION** – The amount paid into a pension plan by an employer pursuant to actuarial calculations of the required amount to fund future benefits.

- **PERFORMANCE MEASURE** – Data collected to determine how effective or efficient a program is in achieving its objectives.

- **PERSONAL SERVICE ADJUSTMENT** – An adjustment to salaries, wages and accompanying employee benefits due to cost of living increases, merit increases and relative fringe benefit increases.

- **POSITION** – An approved job for a person or persons working full-time, usually listed in terms of a specific classification.

- **PRIOR AUTHORIZATIONS** – The total cumulative-to-date appropriations previously approved by County Council.

- **PROGRAM REVENUES** – Revenues generated by programs and/or dedicated to offset a program's costs.

- **PROJECT** – The basic unit of the Capital Improvements Program. A project is a capital improvement which generally will span a shorter period of time for completion.

- **PROPRIETARY FUNDS** – Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

- **PUBLIC HEARINGS** – Meetings that provide citizens an opportunity to voice their views on the merits of the County's proposals and services.

- **REAL ESTATE TAXES** – The revenues from current taxes, delinquent taxes, penalties, and interest on delinquent taxes. These taxes are levied on real property according to the property's assessed value and tax rate.

- **REAL PROPERTY TRANSFER TAX (RPTT)** – A tax assessed on property when ownership is transferred.

- **REQUEST FOR BID (RFB)** – A formal procurement document used to invite vendors to submit pricing in response to a clearly defined set of requirements.

- **REQUEST FOR PROPOSAL (RFP)** – An official request for proposals to be submitted to the County to perform specified services.

Glossary

- **REVENUES** – (1) Increases in the net current assets of a governmental fund type from sources other than expenditure refunds and residual equity transfers. Also, general long-term debt proceeds and operating transfers-in are classified as "other financing sources," rather than as revenues. (2) Increases in the net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers. Also, operating transfers-in are classified separately from revenues.

- **SPECIAL REVENUE FUNDS** – A fund used to account for revenues legally earmarked for a particular purpose (e.g., County's Road Fund).

- **TAX BASE** – The value of all taxable real property in the County as of April 30 each year, as certified by the Board of Assessment. The tax base represents the net value after all abatements and exemptions.

- **TAX LEVY** – The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

- **TAX RATE** – The amount of tax stated in terms of a unit of the tax base (e.g., 70.06 cents per $100 of taxable real property in the unincorporated areas).

- **UNINCORPORATED AREA –** New Castle County provides full services to the area within its jurisdiction granted by the State of Delaware, called the "unincorporated area". The unincorporated area does not include tax parcels located within the thirteen (13) incorporated municipalities.

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