

**Ciro Poppiti, III**  
Register of Wills



Louis L. Redding City/County Building  
800 N. French Street, 2<sup>nd</sup> Floor  
Wilmington, DE 19801  
Phone – (302) 395-7800  
Fax – (302) 395-7801  
Website – [www.nccde.org/wills](http://www.nccde.org/wills)

**Fees related to probated estates:**

Filing a petition for granting of letters testamentary or administration	\$ 5.00 per Representative
For registering order and decree admitting will to probate	\$ 2.00
Granting of letters testamentary or administration, under seal, Taking bond and making registry thereof, if the estate is:	
Under \$30,000.00	\$25.00
Between \$30,000.00 and \$99,999.99	\$50.00
Between \$100,000.00 and \$499,999.99	\$75.00
Between \$500,000.00 and \$999,999.99	\$100.00
Each additional increment up to \$500,000.00	\$100.00
Issuing a short certificate	\$ 5.00 each
Copying and recording of will, codicil, and memorandum when letters testamentary granted	\$ 2.00 per page plus \$1.00 to total
Filing Power of Attorney (executor is nonresident of Delaware)	\$ 5.00
Issuing oath to witnesses for will verification	\$ 5.00 per witness
Commission sent out of New Castle County for will verification	\$ 25.00 per witness
Commission for issuing oath to witnesses/personal representative for another jurisdiction	\$ 25.00 per witness
Trust certificate	\$ 2.00 per page plus \$1.00 to total
Entering renunciation	\$ 5.00 per page
Register's Orders (advertising, including handbills)	\$ 7.00
Rule 190 Petition and affidavit excusing personal appearance	\$ 5.00 per representative

**Fees related to probated estates (continued):**

Filing certified copy of death certificate	\$ 1.00
Filing beneficiary disclaimer	\$ 1.00 per page
Redesignation of letters of administration to letters testamentary or Letters of administration with the will annexed	\$ 25.00
Filing demand for surviving spouse's allowance	\$ 20.00
Filing statement of claim	\$ 20.00
650 or 651 No Asset form	\$ 25.00
Filing of inventory (25A, B, C)	\$ 15.00 plus \$1 per extra page
Filing Affidavit to the Register of Wills that no Delaware Estate tax is due (Affidavit to Clear)	\$ 10.00
Closing Costs regarding net personal estate (real estate is excluded) For all date of death	1.75%
For recording and indexing of accounts	\$ 20.00
For recording release, acquittance, or any paper necessary to have acknowledgment thereto	\$ 5.00
Complex Case assessment fee	\$ 25.00 to \$500.00
Re-opening an estate that has been administratively closed due to inactivity by the Court of Chancery (Reversing an administrative closing)	\$500.00

**Fees related to non-probate estates:**

Filing Affidavit to transfer joint real estate	\$ 20.00
Filing Affidavit of no DE inheritance tax	\$ 10.00
Issuing small estate and funeral director affidavit	\$ 10.00
Each additional affidavit obtained at same visit	\$ 5.00 each
Issuing affidavit of domicile	\$ 10.00
Each additional affidavit obtained at same visit	\$ 5.00 each
Life Estate Termination	\$ 15.00
Filing will and death certificate of deceased New Castle County resident	no charge

**Miscellaneous Copy/filing fees:**

Certified copies of papers or documents recorded in this office	\$ 2.00 per page
Plus certification fee	\$ 5.00
To file certified copies from out of county or state	\$ 1.00 per page
For exemplified copies of papers or documents recorded in this office	\$ 25.00
Plus Prothonotary fee	\$ 25.00
Plus each additional page	\$ 2.00 per page
To file exemplified copies from out of county/state	\$ 2.00 per page
Copies of microfilmed wills or documents	\$ 2.00 per page
Copies of scanned wills or documents	\$ 1.00 per page
Electronically sent copies of scanned wills or documents	\$ 2.00 per page
Copies not otherwise provided for	\$ 2.00 per page
Entering caveat	\$ 1.00 per page
Issuing an attachment	\$ 1.00
Entering sentence or decree upon actual litigation of a cause	\$ 1.00 per page
For court appearance	\$ 50.00 per day
For recording any other writing paper not provided for	\$ 1.00 per page
Affixing seal of office to any writing not previously mentioned	\$ 1.00
Request to search for decedent records/files	\$ 5.00 per name
Issuing an Estate Closing Document per estate	\$50.00
Return of copies/requested documents (if includes self addressed stamped envelope)	no charge
Return of copies/requested documents with no included stamped envelope	\$1.00
Issuing citation, rule to show cause or summons	\$ 25.00
Issuing subpoena to give evidence	\$ 20.00
Bond reduction	\$ 1.00
Register of Wills Hearing	\$ 25.00
Providing an order	\$ 10.00 per page

**Administrative Fees:**

Late fee for filing a document that is more than 30 days overdue; assessed \$100 for every Twelve-Month period of delinquency	\$100.00 each
Missed appointment fee, for missing an appointment without giving 24 hours notice	\$ 25.00
Purchasing Register of Wills forms on disk in Microsoft Word format	\$ 250.00
Copies of documents that must be redacted	\$ 20.00 per hour Plus \$2.00 per page
Returned inventory fee, charged after second attempt at filing	\$10.00
Returned statement of claim fee, charged after second attempt at filing	\$10.00
Returned check fees Plus \$10.00 if costs are incurred in the administration of the Returned check	\$ 35.00

**Wills For Safekeeping service:**

For receiving, securing and indexing receipt of an original will of a living person (safekeeping)	\$ 10.00
For allowing the testator or testatrix to examine the contents of their previously filed will at the Register of Wills Office and to return such without amendment or change	\$ 2.00
For receiving a codicil to an existing indexed and filed will of the testator or testatrix	\$ 5.00
For receiving a memorandum at the time of the filing of the original Will under 12 <u>Del. C.</u> §212	no charge
For receiving an amendment or change to the original memorandum Pursuant to 12 Del. C. §212	\$ 5.00

Effective 7/1/2017