



Department of Land Use

To: Permit Endorsed Contractors
From: Department of Land Use
Building Inspections Division
Date: June 14, 2010
Re: **Multiple Expired Permits**

Dear Permit Endorsed Contractor,

The Department of Land Use has been diligently working to resolve countless expired permits that our records showed had expired without having obtained the necessary Certificate of Occupancy/Use. Because of the success of this effort, this letter is to inform all permit endorsed contractors that as of January 1, 2010 the Department is enforcing Section 06.03.012 (O) of the *New Castle County Code*. This section reads:

Multiple expired permits. If any permit contractor endorsement holder is determined to have in excess of ten (10) expired permits at a given time, the Code Official may withhold additional permits until all expired permits have been satisfactorily addressed and any required inspections performed.

The intent of this action is to ensure each company/contractor stays current on their permits obtained since the start of 2010, and for years to come. For permits obtained prior to this date and that are currently expired, the Department ask that the company/contractor request a permit extension(s) and/or schedule and receive inspections to successfully obtain the Certificate of Occupancy/Use.

The Department will take further action against companies/contractors that ignore this notice through the violation process. Any person who violates a provision of this Chapter may be subject to an administrative hearing instituted by the Code Official. Penalties may include fines, stoppage of work on your current projects, or possibly the collection of your surety bond to correct any outstanding violations.

For the current status of your permits, please proceed to the New Castle County ('NCC') website at www.nccdelu.org. Click on the 'Contractor/Builder Services' tab, then 'Permits' and finally 'Permit Search'. Enter your NCC six digit contractor identification number from the pull down 'Permit Search' menu then click 'Search'. This website also allows you to search by permit status, and provides detailed information regarding any outstanding inspections or conditions.

To schedule an inspection, please call (302) 395-5515 between the hours of 8:00 to 11:00 am and again from 2:00 to 4:00 pm. All other questions and concerns can be directed to Chip O'Connor at (302) 395-5565.

Sincerely,

David R. Holston
Assistant Land Use Administrator