NEW CASTLE COUNTY • DEPARTMENT OF LAND USE
87 READS WAY, NEW CASTLE, DE 19720
302-395-5420

2014 CONTRACTOR LICENSE APPLICATION FOR NON-PERMIT ENDORSEMENT HOLDERS

Company Information

		NCC License ID (if renewal)	
Business Name			
Business Address	Street Address		
City	State	Zip Code	
Business Phone	Area Code + Number	*Business Fax*	Area Code + Number
E-mail Address		*Office Contact(s)*	
Principal Type of Work performed by business			
Federal Tax ID # (EIN) or SS# (sole proprietor only)		*State of Delaware Business License #*	

Business Principal(s) Information

Complete the contact information for each business principal. Additional sheets may be attached, if necessary.

Principal Name-1			
Home Phone #	Area Code + Number	*Mobile Phone #*	Area Code + Number
Social Security #			
Principal Name-2			
Home Phone #	Area Code + Number	*Mobile Phone #*	Area Code + Number
Social Security #			
Principal Name-3			
Home Phone #	Area Code + Number	*Mobile Phone #*	Area Code + Number
Social Security #			

Fee Schedule – License fee is based on number of employees for a business entity. Check the appropriate box.

Business Entity having:	No employees (sole proprietor) to five (5) employees	Six (6) to ten (10) employees	Eleven (11) or more employees
2014 License Fee:	☐ $150.00	☐ $250.00	☐ $400.00

Acknowledgement and Signature

I, as an authorized representative of the business seeking to become licensed certify that:

- the business, or any principal of the business, has never had a previous registration or license denied, suspended or revoked.
- none of the principals of the business have been convicted of a crime or offense relating to fraudulent or dishonest conduct or behavior in Delaware or any other state within the past five years.
- the business has obtained a current edition of Chapter 6 of the New Castle County Code and any adopted International Code applicable to the licensee's trade.
- the principals of the business are in good standing.
- the contents of this application are true and correct to the best of my knowledge.

Signature of Applicant **Date**

Submit this application and the license fee in the form of a check or money order to the address noted above. Please allow up to two weeks for license processing. Applicants may also process the license online at www.nccde.org/license.

Review & Approval	**Office Use Only**		License Processed
Initials & Date:	Check#	Batch#	Initials & Date: