

**CO-CHAIR, TIMOTHY SHELDON**  
COUNCILMAN NINTH DISTRICT  
**CO-CHAIR, WILLIAM E. POWERS**  
COUNCILMAN SIXTH DISTRICT



## **COUNCIL**

**LOUIS L. REDDING CITY**  
**COUNTY BUILDING**  
800 N. French Street  
Wilmington, DE 19801-3590  
Office: (302) 395-8383  
Fax: (302) 395-8385

**NEW CASTLE COUNTY COUNCIL  
SPECIAL SERVICES COMMITTEE MEETING  
CO-CHAIR – COUNCILMAN SHELDON  
CO-CHAIR – COUNCILMAN POWERS**

**Tuesday, February 4,  
1:30 pm**

Council Conference Room – 8<sup>th</sup> Floor  
City/County Building  
800 N. French Street, Wilmington, DE

### **Minutes**

1. Call to Order:
  - a. Meeting was called to order at 1:35 p.m. by Councilman Sheldon.
  - b. Council Members Reda, Kilpatrick, Diller, Street, Tackett, Powers, Weiner, Cartier and Hollins were in attendance. Council Members Smiley, Bell and President Bullock were excused from the meeting.
2. Approval of Minutes from the January 7, 2014 meeting:
  - a. Councilman Reda moved to adopt the minutes.
  - b. Councilman Tackett seconded the motion .
  - c. Motion carried unanimously.
3. Paul Johnson from Special Services gave a presentation on park permits.
  - a. Discussed changes with permit office since Special Services absorbed this task from Community Services.
  - b. Talked about permit office location change from Garfield PAL to the Conner Building at 187A Old Churchmans Road. Since it's the slow season right now, office hours are from 8-4, Monday and Thursday, and from 8-6, Tuesday and Wednesday. Once it starts getting busier the goal is to have hours from 8-6, Monday through Thursday. Fridays the office is closed to public.
  - c. Described new price matrix for public athletic field use.
  - d. Implemented inclement weather line.
  - e. In the process of updating Chapter 24 of the New Castle County Code to reflect park permit processing going through Special Services rather than Community Services.
  - f. Working on increasing the quality of customer service to the public. Improving website and public access.
  - g. Outlined current assets as well as capital projects that are coming up.
  - h. Question and answer session
    - i. Councilman Tackett- Should look at interactive internet piece.
    - ii. Councilman Weiner- Thanked Special Services for their effort and time. Announced technology meeting at 4 pm.

- iii. Councilman Street- Thanked Special Services for their work. Agreed with the new pricing structure.
  - iv. Councilman Reda- Mentioned a basketball court in his district that is run down. Plans have been made to tear it down and replace with a grill and benches. Mr. Johnson said that they are trying to keep basketball courts out of neighborhood parks and limit the location to only regional and district parks. He would like Council's support in this endeavor.
4. Jon Husband provided an update on the Brandywine Hundred Sewer Rehab Project.
- a. Provided a summary of previous presentation outlining the yearly budget and accomplishments.
  - b. Gave a year and a half update
    - i. Priority 1 and Priority 2 projects.
    - ii. Showed map progression of completed projects.
  - c. Governor Printz
    - i. Completed restoration of road with DeDOT. Need to go back and re-evaluate design.
  - d. Question and answer session
    - i. Councilman Weiner- Confirmed start date of projects being in 2004/2005. 3 projects left. Looking at 2016 as a potential end date for all projects.
    - ii. Councilman Reda- Discussion on bids and rock sounding.
    - iii. Councilman Cartier- Asked if an RFP is out for an engineering consultant to help with redesigning.
    - iv. Councilman Weiner- Requested a link to the PowerPoint.
    - v. Councilman Street- Feels that the process is still complicated.
5. Other:
- a. No items for discussion.
6. Public Comment:
- a. No items for discussion.
7. Adjournment
- Motion was made to adjourn by Councilman Sheldon, seconded by Councilwoman Diller. Meeting was adjourned at 2:20 p.m.

*Respectfully submitted by Angelique Maravelias, Legislative Aide to Councilman Timothy P. Sheldon., Co-Chairman, Special Services Committee. This meeting of the Special Service Committee was also taped and a recording of the meeting is available upon request.*